



195 South Greeley Avenue, Chappaqua, NY 10514  
 www.chappaqualibrary.org, 914-238-4779

**MINUTES**  
**The Chappaqua Library**  
**Board of Trustees Work Session**  
**Focus: WLS Member Library Statistics**  
 February 9, 2023, 12:30 – 1:30pm  
 Chappaqua Library Theater

**Attendees:**

Library Board of Trustees	Library Staff	Invited Guests
Jennifer Fahey, President	Bob Conrad, Director	12:30 – 1:00pm: Terry Kirchner, Executive Director, Westchester Library System (by video)
Pam Moskowitz, Vice President	Shantell Pena, Staff Assistant	
Brian Cook, Finance Officer	Library Dept Heads	
Dana Wu, Secretary		
Liz Haymson, Past President, Member-at-large		

**I. PUBLIC MEETING CALLED TO ORDER**

- A. The meeting was called to order by J. Fahey at 12:31pm. Emergency exits were noted, and the Pledge of Allegiance was recited.

**II. ROLL CALL AND INTRODUCTIONS**

**III. 2019-2021 WLS STATS REVIEW**

**Opening Comments** – Terry Kirchner (with group discussion)

- History of the Member Library Statistics
  - o How is the WLS data is sourced?
- Who you/WLS view as our closest “peer” libraries
  - o Historically per a prior Director: Armonk, Ossining, Scarsdale
- Statistics viewed as most relevant to WLS
- Statistics most valued by patrons
- Statistics most valued by taxpayers
- Your/WLS overall view of Chappaqua Library and our trending statistics, and any areas of concern.
- Chappaqua Library was one of the most “closed” of the member libraries in 2021; were we overly conservative? What is your/WLS’ guidance for, as an example, a future pandemic?

Board Review of Chappaqua Library's statistics and trends, especially where Chappaqua Library is an outlier (yellow highlighting)

- Budget considerations – need for investment, etc.

### **XIII. ADJOURNMENT**

**MOTION PASSED:** It was moved that the Board adjourn the public meeting at 1:36pm

Motion by: J. Fahey

Second by: P. Moskowitz

Discussion:

In favor: B. Cook, J. Fahey, E. Haymson, P. Moskowitz (unanimous)

Against: None

Abstained: None

#### Documents provided:

WLS Member Statistics 2019 (pdf)

WLS Member Statistics 2020 (Excel)

WLS Member Statistics 2021 (Excel)

JFahey Comparison and Analysis of Chappaqua Library 2019/2020/2021 statistics (Excel tab before 2021 WLS Member Statistics)

#### **The Chappaqua Library Board of Trustees**

195 South Greeley Avenue

Chappaqua, NY 10514

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