



Chappaqua Library Board Meeting Minutes

Date:	April 15 th 2024
Time:	7:00 p.m.
Location:	Library Auditorium
Participants: <u>Library Board of Trustees</u> Pam Moskowitz, President John Harrison Brian Cook George Benack	<u>Other Attendees</u> Jennifer Daddio, Library director Amy Kaprelian

Opening Proceedings:

Ms. Moskowitz called the public meeting to order at 7:02 PM

Pledge of Allegiance

Board Administration:

Minutes: The minutes of the 3/18/2024 Board of Trustees were accepted

President’s Report:

Excitement this month with an earthquake and an eclipse. Welcome Amy Kaprelian as our Staff Assistant. The Board is working with Jennifer identifying gaps in the library administration and how best to address the library needs.

Director’s Report: Jen Daddio thanked the staff for their quick action and efforts during the earthquake. Julia Polanski held a story hour in the parking lot (yay!).

We had a great event during the eclipse. Also, the staff was thankful for the refreshments during Librarian Appreciation Week.

Treasurer’s Report: Amy Kaprelian reported there is a tax bill of approximately \$7000 ready to be paid. George Benack had difficulty accessing the most recent Treasurer’s report from Nawrocki Smith and will present at the next BoT meeting

Finance:

Motion to approve 2024-2025 Library budget was approved.

Motion by: Pam Moskowitz

Second by: George Benack

In Favor: Brian Cook
Pam Moskowitz
George Benack
John Harrison

Health Care payments and premium payments made in error have been resolved in the amount of of \$10,216. Pam Moskowitz and Jen Daddio thanked Marge Perlen for her efforts to detect and resolve the errors in staff insurance premiums.

Committee Report: Buildings and Grounds

Ceiling tile near reference desk was brown and (after being cordoned off for fear it could fall) had to be removed. Bill determined there was a roof leak and it will be repaired under warranty.

The current HVAC contract was approved to be extended for one year.

Facilities Consultant's Report: none

Policy - tabled to next meeting

New Business: none

Personal - addition of new personnel

Amy Kaprelian
Susan Polos

Motion by: Pam Moskowitz

Second by: George Benack

In Favor: Brian Cook
Pam Moskowitz
George Benack
John Harrison

Committees:

Public Comments - none

Motion to close public session at 7:19 PM

Motion by: Pam Moskowitz

Second by: George Benack

In Favor: Brian Cook
Pam Moskowitz
George Benack
John Harrison

George Benack

Trustee

Respectfully submitted