



AGENDA

**The Chappaqua Library
Board of Trustees Regular Meeting
Monday, November 13, 2023, 6:30pm**

Chappaqua Library Theater

Hybrid format: In-person and by videoconference

ZOOM Link: <https://us02web.zoom.us/j/88134928871?pwd=VU5SOE16SIE4andOOUICcy9uWjFOZz09>

Passcode: 331239

The CCSD community are encouraged to attend either in person or by video conference. The Board Packet is posted on the Library website (<https://www.chappaqualibrary.org/index.php/board-of-trustees>) prior to the meeting. Meeting minutes and a videorecording, where applicable, will follow on the website at prescribed timing.

Presiding Officer: Jennifer Fahey, President

Expected Attendees:

Library Board of Trustees	Library Staff	Invited Guests
In Person:	In Person:	In Person:
Jennifer Fahey, President	Carolyn Reznick, Interim Library Director	
Brian Cook, Finance Officer	Shantell Pena, Staff Assistant	
John Harrison, Secretary	Presenting:	
George Benack, Member-at-Large	Sally Scudo, Head of Tech	
Videoconference (due to extraordinary circumstance):		Videoconference:
Absent (due to extraordinary circumstance):		
Pam Moskowitz, Vice President		

I. CALL PUBLIC MEETING TO ORDER

A. Emergency Exits

II. ROLL CALL AND INTRODUCTIONS

A. Quorum achieved?

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF THE ORDER OF THE AGENDA

V. PROPOSED EXECUTIVE SESSION, SUBJECT TO BOARD APPROVAL (if required, must identify subject matter within permissible topics):

MOTION: I move that the Board enter Executive Session at ___ pm to discuss: _____, with an intended return at 7:00pm.

Motion by: J. Harrison

Second by:
Discussion:
In favor:
Against:
Abstained:

MOTION: I move that the Board terminate the Executive Session at ____ pm and re-enter the public meeting.

Motion by: J. Harrison
Second by:
Discussion:
In favor:
Against:
Abstained:

VI. PUBLIC COMMENTS

We welcome public comments, but in respect for each others' time, we ask that you limit your comments to three minutes in length. Board members may be contacted via email: chaboard@wlsmail.org. After the public comment period has been completed, Board members may have a discussion among themselves regarding comments presented.

VII. BOARD ADMINISTRATION

A. Acceptance of the Minutes of the October 23, 2023 Regular Meeting

MOTION: I move that the Board approve the **Minutes of the October 23, 2023 Regular Meeting** as drafted.

Motion by: J. Harrison
Second by:
Discussion:
In favor:
Against:
Abstained:

B. Acceptance of the Minutes of the November 2, 2023 Special Meeting (Topic of focus: New website launch)

MOTION: I move that the Board approve the **Minutes of the November 2, 2023 Special Meeting** as drafted.

Motion by: J. Harrison
Second by:
Discussion:
In favor:
Against:
Abstained:

The Staff Assistant is instructed to change any approved draft Minutes to "final" on our website.

VIII. FINANCE

A. September 2023 Treasurer's Report – prepared by NawrockiSmith, Darin Iacobelli, Treasurer and presented by Brian Cook, Finance Officer.

i. August 2023 Financial Statements

ii. Approval of the bills as presented

MOTION: I move that the Board approve the **September 2023 Treasurer’s Report** prepared by NawrockiSmith including the bills as presented.

Motion by: B. Cook

Second by:

Discussion:

In favor:

Against:

Abstained:

IX. FRIENDS OF THE CHAPPAQUA LIBRARY REPORT

X. PRESIDENT’S REPORT

XI. DEPARTMENT HEAD REPORTS

XII. DEPARTMENT HEAD PRESENTATION

A. Sally Scudo – Head of Tech

XIII. COMMITTEE REPORTS

A. Standing Committees:

i. Finance Committee – B. Cook, Chair

- Updated NawrockiSmith agreement signed or signature required? When will expanded services commence?
- Written response to PKF OD regarding their recommendations in the PKF OD 2022 Audit no later than November 23, 2023 (within 6 months).
- Claims Audit Process to be detailed by the Finance Committee – Finance Officer is to sign-off monthly
 - For reference: Handbook for Library Trustees of New York State (2018): “...boards are instructed to establish a ‘claims auditing’ procedure where one or more trustees are assigned to review the monthly bills and make a recommendation to the full board for payment.”
- Clarifying issues with Valley Bank:
 - investments,
 - online checking costs implementation process and costs,
 - ETF
- Recommendations for: i) investment of capital fund at higher APR ii) banking alternatives for 50% of Capital Fund
- Endowments – research by staff into library files

Endowment Name	Year created	Benefactor	Purpose	Restrictions	Endowment Size	Commingled?	Notes
Reader’s Digest		Reader’s Digest		Use limited to interest	\$40,044	Yes	
Carol Furth Fund		Carol Furth		None	\$50,000		
Garden Fund				To be used solely for staff			

ii. **Building and Grounds Committee** – J. Fahey, Chair

- KG+D proposals and Next Steps
 - Committee finalized recommendations to KG+D on proposals, options and prioritization.
 - 11/14/2023 4pm CCSD BOE facilities committee meeting
- Theater A/V Project update – S. Pena
 - Equipment on order
 - Targeting February installation – likely offline for 2 weeks
- Forthcoming RFPs requested from Bill Link, Facilities Consultant
 - “Project Wonder” – Children’s Area design and furniture (drafted)
 - Roof Electrical Panel (drafted)
 - Weekend Cleaners (current Arco)
 - Engineer to address 9/29 – 9/30/2023 storm damage and future stream management
 - Contractor to edge south branch of Tercia Brook encircling south parking lot with large stones to mitigate erosion
- Electrician to return to change out parking lot burned out lights (5) for security and safety and to move one light pole out of the streambed
- **New developments planned:** Investigating addition of an automated/push button door for one of the Gallery Walk restrooms and the addition of a water bottle filler in our lobby entrance.
- **Statagem Proposals**
 - Proposal 4842 for the installation of a new receiver - \$4,520.58
 - Proposal 4843 for the installation of one camera near custodial area and two additional access card hardware - \$8,484.46
 - Proposal 4844 Service Agreement - \$8,600

iii. **Personnel Committee** – J. Harrison, Chair

- Updated (2023) Employee Handbook reviewed
- Holiday Schedule 2024
- Webmaster appointment and stipend?
- Facilities Manager?
- Finalization of payment to RConrad

iv. **Policy / Bylaws Committee** – P. Moskowitz, Chair

- New Credit Card Policy
- Update of Purchasing/Bidding Policy
- New Claims Audit Policy (requires guidance from Finance Committee)

B. Ad-hoc Committees:

i. **Communications Committee** – G. Benack, Chair

- New website 11/1 launch update
 - Community feedback

ii. **(Library Director) Search Committee** – P. Moskowitz, Chair

- Candidate interview
- List broken: external search for provisional candidate

XIV. NEXT STEPS / RESPONSIBILITIES

- A. Secretary to note all action items for the Board.
- B. Library Director to note all action items for she and staff.

- C. Board Packet target posting due date:
- i. December 7, 2023 Special Meeting: **Thursday, November 30, 2023**
 - ii. December 11, 2023 Regular Meeting: **Monday, December 4, 2023**

XV. NEXT MEETINGS:

- A. **Regular:** Monday, December 11, 2023 7:00pm, in person in The Chappaqua Library Theater and by video
- B. **Special:** Thursday, December 7, 2023, in person in the Programs Room
Topic of focus: 2024 Budget, 2024 Officer appointments
Any person who seeks accommodation based upon disability should contact Shantell Pena at spena@wlsmail.org, at least five days prior to the meeting.

XVI. ADJOURNMENT

MOTION: It is moved that the Board: adjourn the public meeting at ____pm.

Motion by: J. Harrison

Second by:

In favor:

Against:

Abstained:

Board Packet:

- *Minutes of the prior meetings*
- *Treasurer's Report*
- *Department Head Reports*
- *All Proposed Motions*
- *Proposed New or Updated Policies (any updates to include a redline to the current version)*
- *Any draft RFPs*
- *Any RFP responses*
- *Any new or updated contracts*
- *Any one-off bills exceeding the prior Library Director's authority or received following his 9/27/2023 termination.*

The Chappaqua Library Board of Trustees

195 South Greeley Avenue

Chappaqua, NY 10514

Website: <https://www.chappaqualibrary.org/index.php>

Email: chaboard@wlsmail.org

Theater doors close at 7:00pm.

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING.



195 South Greeley Avenue, Chappaqua, NY 10514
www.chappaqualibrary.org, 914-238-4779

Director's Report

November 8, 2023

The staff were very welcoming with flowers and good wishes. It is nice to be back in Chappaqua and I am grateful for the support from the staff and board, especially the lovely breakfast George Benack brought my first day. I am still learning about the library and how I can be of service to the large and so very competent staff. Shantell Pena has been gently and expertly guiding me through all the administrative duties.

I have been to some meetings: department heads, entire staff, board, architect and Bill Link. I have asked the staff and board what I can do to help, and my sense is that I can act as a conduit between staff and board in addition to administrative duties.

I am working on the policies and talking with those staff and board members who have an interest in the policy and whose job it impacts. The goal, I gather, is to have them all approved or reaffirmed with a 2022 or 2023 date. I will be talking to Kristin Warner from BSK on Monday at 10:00 about the Deselection of Materials policy.

There are more than 30 polices. About a third have already been approved or reaffirmed in 2022 and 2023. I have gone over the rest and should finish it soon.

POLICIES FOR REAFFIRMATION

I think, at the suggestion of Pam Moskowitz, that the board reaffirm these policies that are derived from and have not been changed by the ALA.

Freedom to Read, adopted Nov 20, 2018

Freedom to View, adopted Nov 20, 2018

Library Bill of Rights, adopted March 19, 2013

There are two other policies derived from the ALA, Confidentiality of Library Records, reaffirmed on January 31, 1985 and Privacy and Confidentiality of Records adopted on March 19, 2018 that overlap. I will combine them for board approval.

I also suggest that the board reaffirm the Pandemic Policy adopted November 17, 2020. While the pandemic seems to have abated, should there be a future incidence this policy is in place.

Carolyn Reznick
Interim Library Director

Policy Suggestions Board Meeting

November 13, 2023

Policies for reaffirmation

Derived from ALA – should be reaffirmed

Freedom to Read adopted November 20, 2018
Freedom to View adopted November 20, 2018
Library Bill of Rights adopted March 19, 2013

These policies should also be reaffirmed. I see no need to change them.

Foil adopted November 19, 2013
Sexual Harassment adopted October 16, 2018
Pandemic adopted November 17, 2020

There are two duplicate policies concerning the privacy of library records. I think the earlier one should be deleted and the later one reaffirmed. The first is very short and is covered in the second.

Confidentiality of Library Records adopted January 31, 1985
Privacy and Confidentiality of Records Policy adopted March 19, 2013

Exhibition Policy for Display Cases – adopted May 8, 2012

I have copied this policy below and suggest that it be adopted with the two sentences removed. Larry D'Amico has approved that the two sentences in bold and italics be deleted. Only one case is being used in the children's room and the others are in storage. I think the staff should have the freedom to use these cases as wanted with his approval and to delete and to add to their number. If they are used by a member of the public, then the language below covers that

The library has three display cases, two (2) large multi-shelve units, and one (1) flat case unit.

The materials displayed in the library display cases shall reflect its role as an educational and cultural institution. The displays will be free and open to the public. All displays must be reviewed and approved by the library curator.

Responsibility: The use of the display cases of the Chappaqua Library is scheduled at the discretion of the curator. All display material must be delivered to the library by the

exhibitor or representative in display-ready condition at the convenience of the curator.

All displays will be shown for four to six weeks.

The location and overall appearance of the display cases is the sole responsibility of the curator.

Use of the display cases for Chappaqua Library programs and library exhibits takes precedence over use by outside groups and individuals.

Eligibility: Any person, group or organization is subject to the applicable Chappaqua Library Board of Trustees policies which may prohibit or limit the use of the facilities by commercial organizations and to applicable New York State Education Law (section 414) that may, among other things, prohibit or limit the use of facilities by: a) partisan political groups for political purposes and b) religious groups for religious purposes.

Liability and Financial Responsibility: The Library does not accept any responsibility or liability for the preservation, protection, loss of or damage to any part of a display at any time. All items brought to and placed in the Library are done so at the owner's risk. The owner of the displayed materials shall indemnify and hold the Library harmless from any loss, damage, liability, costs and/or expense, including but not limited to attorney fees, that may arise during or to be caused in any way by the owner's use of the Library display cases and compensate the Library for any damages to the Library's Display Cases, or other property of the Library caused by or resulting from the use of the Display Cases.

Applications: Applications must be submitted in writing to the curator on the application form provided by the library.



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Adult Program October 2023

<u>Program</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Attend</u>	<u>Zoom</u>	<u>Live</u>
West Point Brass Quintet	Sun	10/1/2023	2:00 PM	65		0
Foreign Policy Disc-Chidi-Nigeria	Mon	10/2/2023	10:00 AM	53	0	
Opera Appreciation Club	Mon	10/2/2023	2:00 PM	14		0
Writing Workshop	Mon	10/2/2023	7:00 PM	9	0	
Mandarin Conversation Club	Tues	10/3/2023	7:00 PM	9	0	
Frida Kahlo lecture	Wed	10/4/2023	7:00 PM	30	0	
How to use A.I.	Fri	10/6/2023	7:00 PM	31		0
Bridge Club	Sat	10/7/2023	10:00 AM	9		0
Mandarin Conversation Club	Tues	10/10/2023	7:00 PM	9	0	
Open Book Discussion	Tues	10/10/2023	7:30 PM	36	0	
Film Discussion, Food and Film	Wed	10/11/2023	7:00 PM	26	0	
Book Lovers	Thurs	10/12/2023	1:00 PM	6	0	
Art series with Larry D'Amico	Fri	10/13/2023	2:00 PM	23	0	
Bridge Club	Sat	10/14/2023	10:00 AM	16		0
FPDG-Mexico	Mon	10/16/2023	11:00 PM	62	0	
Opera Appreciation Club	Mon	10/16/2023	2:00 PM	10		0
Ukulele	Mon	10/16/2023	6:45 PM	17		0
Writing Workshop	Mon	10/16/2023	7:30 PM	7		0
Mandarin Conversation Club	Tues	10/17/2023	7:00 PM	6	0	
Italian Renaissance Art	Wed	10/18/2023	11:00 AM	25	0	
2 Novels, 5 Authors	Wed	10/18/2023	7:00 PM	44		0
Bridge Club	Sat	10/21/2023	10:00 AM	17		0
Opera Appreciation Club	Mon	10/23/2023	2:00 PM	9		0
Ukulele	Mon	10/23/2023	6:45 PM	11		0
Great Books BD	Wed	10/25/2023	7:00 PM	11		0
Researching Your House	Thurs	10/26/2023	7:00 PM	45	0	
Art series with Larry D'Amico	Fri	10/27/2023	2:00 PM	40	0	
Bridge Club	Sat	10/28/2023	10:00 AM	15		0
FPDG Balkans	Mon	10/30/2023	10:00 AM	60	0	
Opera Appreciation Club	Mon	10/30/2023	2:00 PM	7		0
BBYNR	Mon	10/30/2023	2:00 PM	8	0	
Ukulele	Mon	10/30/2023	6:45 PM	10		0
Mandarin Conversation Club	Tues	10/31/2023	7:00 PM	9	0	



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Adult Services Department -- October, 2023 report
Denise Mincin

Displays for October included: Banned Books Week, LGBTQIA History Month, Israel and Palestine, and Cookbooks for Vegetarian Month.

The video of the Banned Books display received the most likes and views of the month on Instagram with hundreds of views!

Author interaction

Referring to 2 Novels 5 Authors in Conversation 10/18:



Continued



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Professional Development Programs Attended	Meetings Attended
LibraryMarket Calendar Training Videos	Department Heads Meeting
For NOVELny: Uncover New Content Within Your Gale NOVELny Resources	Communications Committee Website Update
Library Loves for Library Reads	4 Director Search Committee Meetings
Sustainable Libraries Initiative: Climate Justice	Board Meeting
ALMA Book Buzz	EDI Meeting
PRH Morning Book Buzz	Reference Department Meeting
Evergreen Reports for Weeding & Collection Maintenance	
Filling Known Collection Gaps in Libraries	Community Outreach
LibraryMarket Training Website	Home Delivery
Q & A 101: Interview Questions and Answers	Farmers Market Pop Up
LinkedIn Learning: How to interview, and must-ask questions to include	



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Professional Development Programs Attended (continued)	
New Website Demo	
Booklist Thriller, Mystery and True Crime	
Library Journal Day of Dialog	
Basics of Helping Patrons with Social Media	
Shelf Essentials For Teens and Kids	



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Children's Room -- October 2023 report
Robbin Friedman

Programs and attendance

Date	Program	Attendees
10/2/23	Movers and Shakers (0-2)	23
10/2/23	Theater storytime (0-5)	41
10/2/23	Taco Time (Gr. 2+)	12
10/3/23	Fun with Physics (Gr. 1-4)	5
10/4/23	Theater storytime (0-5)	42
10/4/23	Bouncing Babies storytime (0-2)	28
10/5/23	Parking Lot storytime (0-5)	52
10/5/23	Nursery Rhyme Time (2-3)	8
10/6/23	Song Circle online (0-5)	13
10/6/23	Bouncing Babies (0-2)	28
10/7/23	Saturday Storytime (0-5)	42
10/10/23	Fun with Physics (Gr. 1-4)	2
10/11/23	Theater storytime (0-5)	36
10/11/23	Bouncing Babies storytime (0-2)	26
10/11/23	Jr. Garden Club (Gr. K+)	9
10/11/23	Middle Schooler/Adult book club (Gr. 5-7)	8
10/12/23	Parking Lot storytime (0-5)	38
10/12/23	Nursery Rhyme Time (2-3)	11
10/12/23	A Little Science, A Little Art (2-5)	10
10/13/23	Song Circle online (0-5)	17
10/13/23	Bouncing Babies (0-2)	15
10/14/23	Farmers Market storytime (0-5)	7



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10/16/23	Movers and Shakers (0-2)	38
10/16/23	Theater storytime (0-5)	40
10/16/23	Series Starters (Gr. 2-3)	3
10/17/23	Fun with Physics (Gr. 1-4)	6
10/18/23	Theater storytime (0-5)	45
10/18/23	Bouncing Babies storytime (0-2)	31
10/19/23	Parking Lot storytime (0-5)	47
10/19/23	Nursery Rhyme Time (2-3)	10
10/19/23	Comics Crew (Gr. 4-6)	2
10/20/23	Song Circle online (0-5)	5
10/20/23	Bouncing Babies (0-2)	27
10/23/23	Movers and Shakers (0-2)	38
10/23/23	Theater storytime (0-5)	41
10/24/23	Halloween with a Drag Queen (4-8)	47
10/25/23	Theater storytime (0-5)	44
10/25/23	Bouncing Babies (0-2)	33
10/26/23	Parking lot storytime (0-5)	42
10/26/23	Nursery Rhyme Time (2-3)	6
10/27/23	Song Circle online (0-5)	9
10/27/23	Bouncing Babies (0-2)	25
10/28/23	New Castle Historical Society LEGO Information session (All ages)	126
10/30/23	Movers and Shakers (0-2)	28
10/30/23	Theater storytime (0-5)	57
10/30/23	Halloween Horror (Gr. K+)	28
		1251

Professional Development

- TCB: 30 Favorite Storytime Books and How To Use Them (NYSED)
- “Units of Study” Reading Instruction Overview video (CCSD Parent Webinar)
- TCB and MRG: Web Content Creator Meeting (Library Market)



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REF: Welcoming Spaces: Creating Welcoming Environments for Immigrant and Refugee Communities (ALSC)

Successes

We invited local restaurant Mexcellent Deli to lead a cooking workshop to celebrate Hispanic Heritage Month. The kids had a great time and everyone (including their adults) loved eating the tacos at the end!

Outreach

We hosted a meet and greet program for the Town of New Castle LGBTQ+ Committee, members of whom also tabled at our Halloween Fun with Angel Elektra program.

We are partnering with the New Castle Historical Society and the Chappaqua PTA STEM Committee to support the NCHS Landmark LEGO Challenge. The info session at the library drew over 120 people and we are continuing to work with both organizations to plan additional programs to support the Challenge.



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Technical Services -- October 2023 report
Sally Scudo

In addition to routine processing:

- Sustainable Shelves: 787 books evaluated, 197 eligible for credit.
- Audiobook reprocessing continues.
- Ukulele processing completed.



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Young Adult – October, 2023 Report

Catherine Palusen

Young Adult Programs

- Monthly Craft Workshops — The Teen Room continued this monthly program series revolving around seasonal arts and activities in October. The October craft was making festive pumpkins out of old books, run by students and pages.
- Taylor Swift Release Party — Hosted by students and pages, this event celebrated the release of Taylor Swift's new album: 1989 (Taylor's Version). Participants listened to the album and decorated cookies.
- Halloween Movie Night — to celebrate Halloween and the spooky season, students and pages hosted a movie night with Ghostbusters. Participants enjoyed popcorn.
- Winter Gardening —

Volunteer Updates

- Volunteers helped curate book displays and book lists.

Book Ordering

- The Book collection continues to be regularly updated with a particular focus on increasing author/ topic diversity in the collection.

Special Needs Adult Programs

- Book Club with Wonder by R. J. Palacio — individuals read out loud and discuss their own experiences in relation to the book Wonder.
- Halloween Party

YA NonFiction and Graphic books are being weeded to provide more room for new books and update our collection

Winter Gardening- Seeds were planted by the teens that are sprouting (covered and hopefully we will have blooms in the Spring.



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Circulation – October 2023 report
Marge Perlin, Head of Circulation, Payroll Administrator

By and large Circulation traffic was steady for the month of October. We continue to be pleased with the efficiency and ease of our login workflows now that Chappaqua is no longer using VDI to access Evergreen. Staff training is scheduled to address issues related to the use of staff emails, how to avoid phishing, login security, as well as file sharing and storage. We updated signage and notifications about our new staff development hours on Thursdays from 9-10am.

Month	Fines	L&P
July 2023	\$620.58	\$63.92
August 2023	\$1146.03	\$171.95
Sept 2023	\$763.66	\$371.47
Oct 2023	\$684.64	\$247.31
Nov 2023		
Dec 2023		
Jan 2024		
Feb 2024		
March 2024		
April 2024		
May 2024		
June 2024		
TOTAL		

October Meetings/Events:

- Oct 2 Board Mtg
- Oct 4 Dept Heads Mtg
- Oct 5 Board Mtg
- Oct 12 Board Mtg
- Oct 18 Tech Mtg - CANCELLED
- Oct 18 – NYSLRS training/review
- Oct 23 Board Mtg
- Oct 24 NYSLRS Training with Shantell



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Circulation – August 2023 report
Marge Perlin, Head of Circulation, Payroll Administrator

CHAPPAQUA LIBRARY USAGE STATS FOR OCT 2023											
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday				
	1	2	3	3	3	6	7				
	216	444	288	352	352	368	288	Patrons			
	390	640	367	474	455	440	702	Checkout/Ren			
	424	795	424	519	548	517	659	Check ins			
	68	91	78	105	106	69	80	Holds			
	17	19	10	23	25	26	19	Inwanted Hlds			
	8	9	10	11	12	13	14				
	160	0	401	447	380	297	376	Patrons			
	401	46	744	525	586	396	920	Checkout/Ren			
	620	46	779	528	562	433	781	Check ins			
	52	0	114	113	121	87	84	Holds			
	8	1	12	13	15	18	15	Inwanted Hlds			
	15	16	17	18	19	20	21				
	178	436	319	382	380	358	409	Patrons			
	362	571	502	388	451	637	833	Checkout/Ren			
	330	585	511	500	466	422	590	Check ins			
	52	105	83	61	82	147	107	Holds			
	101	23	9	3	16	13	23	Inwanted Hlds			
	22	23	24	25	26	27	28				
	168	464	361	403	305	357	378	Patrons			
	364	583	423	386	377	419	692	Checkout/Ren			
	328	636	411	444	334	410	652	Check ins			
	56	78	103	102	76	80	105	Holds			
	13	11	15	10	19	18	20	Inwanted Hlds			
	29	30	31								
	199	478	212					Patrons			
	537	439	359					Checkout/Ren			
	464	489	443					Check ins			
	36	83	82					Holds			
	20	18	5					Inwanted Hlds			
				No backdoor count							
								Patrons			
								Checkout/Ren			
								Check ins			
								Holds			
								Inwanted Hlds			
	2022	Patrons	2023	Patrons	Ckout/Ren	Check in	Holds	Inwanted Hld	Circulation**		
	Jan(29 days)	5,458	Jan(29 days)	9,608	16,167	14,525	3,091	584	18,898		
	Feb(26 days)	6186	Feb(27 days)	9715*	14,363	14,487	2,475	590	16,833		
	Mar(31 days)	7,787	Mar(31 days)	11016*	17,321	16,680	2,945	649	20,106		
	April(29 days)	8,084	April(30 days)	11209*	15,408	15,153	2,463	529	18,098		
	May(29 days)	7,924	May(29 days)	8,867	14,747	15,445	2,623	576	17,125		
	***June(29 d)	7,924	June(28 days)	11833*	16,312	14,664	2,475	549	19,098		
	***July(25 da)	7,763	July(25 days)	10943*	15,427	15,685	2,410	616	18,977		
	August(27 da)	8,350	August(26 da)	11761*	16,722	15,923	2,553	554	19,333		
	Sept(27 days)	8,368	Sept(27 days)	10430*	15,442	15,160	2,353	565	17,939		
	Oct(30 days)	8,665	Oct(30 days)	9,496	15,409	15,650	2,606	558	17,919		
	Nov(28 days)	8,334									
	Dec(27 days)	7,883									
	***estimate	92,726									
				**from WLS dashboard (includes CHA items sent to other libraries)							

Chappaqua Central School District Public Library

Monthly Treasurer's Report

September 2023

Prepared by:

Nawrocki Smith LLP

Certified Public Accountants & Business Consultants





Treasurer's Report for September 2023
Meeting Date: November 13, 2023

We have prepared the September 2023 Treasurer's Report based upon the Library recording of information into the Libraries QuickBooks accounting program. We bring your attention to the following:

Year to Date Budget to Actual operating activity, September 2023:

- Revenue Collected – 27.47% of School District Tax Levy planned revenue has been collected and approximately \$10,156 in excess planned revenue collected from other sources.
- The new budget for fiscal year 23-24, was not recorded in QuickBooks. We entered the new fiscal year budget into QuickBooks.
- Expenses – 17.83% of total annual budgeted expense have been recorded to date.

Balance Sheet summary as of September 30, 2023.

- Total Assets: \$1,973,244
- See Page 4 for Assets, Liabilities and Fund Balance summary

We have include in the report below the checks prepared by the Library on October 1st through October 31st. We have not examined the supporting documentation.

We have prepared and reviewed the Library's bank statements and the related bank reconciliations for September 2023. The bank account for checking has been reconciled to the Library's books. We noted one check that was cashed by American Bankers in September for \$4,742 and a replacement check was also sent to the vendor. The vendor cashed both checks sent to them and the Library is going to request a refund for the duplicate payment. There are 11 checks that are over 6 months outstanding. The Library should contact the vendors and reissue payment if needed.

Sincerely,
Nawrocki Smith LLP
Treasurer

Chappaqua Central School District Public Library
Treasurer's Report Summary
September 2023

Fund Revenues: Fiscal Year to Date

Code	Description	Adopted Budget	Modified Budget	YTD Actual	\$ Over/(Under)	% of Budget
.4010	School District Tax Levy	\$ 3,544,337.00	\$ 3,544,337.00	\$ 973,770.00	\$ (2,570,567.00)	27.47%
.4030	Donations	\$ 250.00	\$ 250.00	\$ -		
.4110	Fines	\$ 12,000.00	\$ 12,000.00	\$ 1,510.48	\$ (10,489.52)	12.59%
.4120	Gallery Commissions	\$ 1,000.00	\$ 1,000.00	\$ -	\$ (1,000.00)	0.00%
.4130	Lost & Paid	\$ 3,500.00	\$ 3,500.00	\$ -	\$ (3,500.00)	0.00%
.4020	Local Library Aid + Misc.	\$ 4,000.00	\$ 4,000.00	\$ -	\$ (4,000.00)	0.00%
.4310	Investment Income	\$ 8,000.00	\$ 8,000.00	\$ 20,969.19	\$ 12,969.19	262.11%
.9910	Friends Reimbursement	\$ -	\$ -	\$ 4,347.89	\$ 4,347.89	100.00%
	Fund Balance/Reserves	\$ 101,251.00	\$ 101,251.00			
	Various Other Income	\$ -	\$ -	\$ 10,155.89	\$ 10,155.89	100.00%
	Total Revenues	\$ 3,674,338.00	\$ 3,674,338.00	\$ 1,010,753.45	\$ (2,663,584.55)	27.51%

Fund Expenditures: Fiscal Year to Date

Code	Description	Adopted Budget	Modified Budget	YTD Actual	\$ Over/(Under)	% of Budget
.6000	Salaries & Wages	\$ 1,895,452.00	\$ 1,895,452.00	\$ 379,123.12	\$ (1,516,328.88)	20.00%
Benefits						
.6150	Disability Insurance	\$ 984.00	\$ 984.00	\$ 258.71	\$ (725.29)	26.29%
.6120	Health Insurance 1)	\$ 539,041.00	\$ 539,041.00	\$ (28,188.27)	\$ (567,229.27)	-5.23%
.6130	Medicare Reimbursement	\$ 55,134.00	\$ 55,134.00	\$ 12,935.70	\$ (42,198.30)	23.46%
.6160	NY METRO	\$ 1,500.00	\$ 1,500.00	\$ -	\$ (1,500.00)	0.00%
.6170	NYS Retirement	\$ 248,064.00	\$ 248,064.00	\$ 2,603.52	\$ (245,460.48)	1.05%
.6110	Social Security/FICA	\$ 126,747.00	\$ 126,747.00	\$ 26,538.08	\$ (100,208.92)	20.94%
.6140	Workers Compensation	\$ 15,000.00	\$ 15,000.00	\$ -	\$ (15,000.00)	0.00%
Library Materials						
				\$ -		
.7100	Books	\$ 78,500.00	\$ 78,500.00	\$ 9,381.33	\$ (69,118.67)	11.95%
.7250	Electronic Materials	\$ 70,000.00	\$ 70,000.00	\$ 9,510.04	\$ (60,489.96)	13.59%
.7310	Periodicals 2)	\$ 13,710.00	\$ 13,710.00	\$ 8,338.73	\$ (5,371.27)	60.82%
.7400	Recordings	\$ 21,713.00	\$ 21,713.00	\$ 1,963.69	\$ (19,749.31)	9.04%
Operating Expenses						
				\$ -		
.8010	Building Maint. & Repair 4)	\$ 49,300.00	\$ 49,300.00	\$ 74,054.20	\$ 24,754.20	150.21%
.8020	Building Service Contracts	\$ 84,180.00	\$ 84,180.00	\$ 24,516.38	\$ (59,663.62)	29.12%
.8070	Custodial Supplies	\$ 9,000.00	\$ 9,000.00	\$ 1,613.17	\$ (7,386.83)	17.92%
.9450	Director's Contingency	\$ 500.00	\$ 500.00	\$ -	\$ (500.00)	0.00%
.8040	Electricity	\$ 62,000.00	\$ 62,000.00	\$ 14,370.12	\$ (47,629.88)	23.18%
.9320	Equipment Maintenance	\$ 15,000.00	\$ 15,000.00	\$ 1,318.42	\$ (13,681.58)	8.79%
.8050	Fuel	\$ 22,300.00	\$ 22,300.00	\$ -	\$ (22,300.00)	0.00%
.9310	Insurance	\$ 29,000.00	\$ 29,000.00	\$ 24,517.58	\$ (4,482.42)	84.54%
.9110	IT & Support 3)	\$ 105,793.00	\$ 105,793.00	\$ 48,453.71	\$ (57,339.29)	45.80%
.9490	Misellaneous Expense 6)	\$ -	\$ -	\$ 9,634.28		
.9410	Office & Library Supplies	\$ 19,500.00	\$ 19,500.00	\$ 965.58	\$ (18,534.42)	4.95%
.9420	Postage	\$ 7,430.00	\$ 7,430.00	\$ 438.06	\$ (6,991.94)	5.90%
.9430	Printing	\$ 10,850.00	\$ 10,850.00	\$ -	\$ (10,850.00)	0.00%
.9210	Professional Fees	\$ 144,946.00	\$ 144,946.00	\$ 24,280.37	\$ (120,665.63)	16.75%
.9600	Programs	\$ 24,500.00	\$ 24,500.00	\$ 2,829.65	\$ (21,670.35)	11.55%
.8060	Sewer Taxes	\$ 7,000.00	\$ 7,000.00	\$ -	\$ (7,000.00)	0.00%
.9445	Staff & Board Development	\$ 8,750.00	\$ 8,750.00	\$ 198.99	\$ (8,551.01)	2.27%
.9330	Telephone 5)	\$ 6,144.00	\$ 6,144.00	\$ 3,831.11	\$ (2,312.89)	62.36%
.9440	Travel	\$ 500.00	\$ 500.00	\$ -	\$ (500.00)	0.00%
.8080	Water	\$ 1,800.00	\$ 1,800.00	\$ 448.00	\$ (1,352.00)	24.89%
.9850	Capital Expenditures	\$ -	\$ -	\$ -	\$ -	100.00%
.9810	Friends Reimbursement	\$ -	\$ -	\$ 1,060.00	\$ 1,060.00	100.00%
	Total Expenditures	\$ 3,674,338.00	\$ 3,674,338.00	\$ 654,994.27	\$ (3,019,343.73)	17.83%

Fund Net Income: Fiscal Year to Date

\$ 355,759.18

Budget Codes NS Recommends Monitoring

- 3) IT & Support (.8110) 5) Telephone (.9330)
4) Building Maint. & Repair (.8010)

Budget to Actual Notes:

3 Months = 25.00% of the year

- 1) **Health Insurance (.6120)** - Only employee deductions were recorded from payroll and Aflac bills paid
- 2) **Periodicals (.7310)** - \$7,966 paid to WT Cox for annual subscriptions
- 3) **IT & Support (.8110)** - Services for July through December were paid in July
- 4) **Building Maint. & Repair (.8010)**- \$63K was paid to DNR Laboratories in September
- 5) **Telephone (.9330)**- Some databases are expensed under this code
- 6) **Miscellaneous Expense (.9490)**-Library should reclassify expenses to the correct code

Fund Balance Sheet

Balance Sheet Summary	30-Sep-22	30-Sep-23
Westchester Bank - Checking	\$ 421,418.37	\$ 572,995.66
Westchester Bank - Money Market	\$ 1,002,441.16	\$ 1,027,218.11
Westchester Bank - MMA Capital	\$ 300,800.77	\$ 309,414.99
Other Current	\$ 59,687.82	\$ 63,614.70
Total Assets	\$ 1,784,348.12	\$ 1,973,243.46
Accounts Payable	\$ 27,625.01	\$ (3,637.36)
Other Current	\$ 342,127.29	\$ 353,642.21
Total Liabilities	\$ 369,752.30	\$ 350,004.85
Fund Balance		
Unrestricted Net Assets	\$ 168,052.65	\$ 168,052.65
Board Designated Net Assets	\$ 20,576.80	\$ 20,576.80
Temporarily Rest. Net Assets	\$ 3,012.06	\$ 3,012.06
Retained Earnings	\$ 257,787.13	\$ 300,010.71
Capital Fund Net Assets	\$ 735,783.21	\$ 735,783.21
Permanently Rest. Net Assets	\$ 40,044.00	\$ 40,044.00
Net Income	\$ 189,339.97	\$ 355,759.18
Total Equity	\$ 1,414,595.82	\$ 1,623,238.61
Total Liabilities & Equity	\$ 1,784,348.12	\$ 1,973,243.46

Chappaqua Central School District Public Library (new)
Balance Sheet Prev Year Comparison
As of September 30, 2023

	Sep 30, 23	Sep 30, 22	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1001 · Valley- Checking_6387	572,995.66	421,418.37	151,577.29	36.0%
1002 · Valley - M.M - 1594	1,027,218.11	1,002,441.16	24,776.95	2.5%
1003 · Valley - MMA Cap 3018	309,414.99	300,800.77	8,614.22	2.9%
Total Checking/Savings	1,909,628.76	1,724,660.30	184,968.46	10.7%
Accounts Receivable				
11000 · Accounts Receivable	3,931.02	4.14	3,926.88	94,852.2%
Total Accounts Receivable	3,931.02	4.14	3,926.88	94,852.2%
Other Current Assets				
1210 · Exchanges	881.33	881.33	0.00	0.0%
1220 · Receivable	14,903.78	14,903.78	0.00	0.0%
1230 · Prepaid Insurance	22,400.00	22,400.00	0.00	0.0%
1240 · Prepaid Other	21,200.07	21,200.07	0.00	0.0%
1290 · Petty Cash	298.50	298.50	0.00	0.0%
Total Other Current Assets	59,683.68	59,683.68	0.00	0.0%
Total Current Assets	1,973,243.46	1,784,348.12	188,895.34	10.6%
TOTAL ASSETS	1,973,243.46	1,784,348.12	188,895.34	10.6%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2010 · Accounts Payable	-4,043.36	27,219.01	-31,262.37	-114.9%
Total Accounts Payable	-4,043.36	27,219.01	-31,262.37	-114.9%
Credit Cards				
2050 · Bank of America - credit card	406.00	406.00	0.00	0.0%
Total Credit Cards	406.00	406.00	0.00	0.0%
Other Current Liabilities				
2110 · Accrued Expenses	4,688.58	4,688.58	0.00	0.0%
2120 · Accrued Retirement	309,365.00	309,365.00	0.00	0.0%
2130 · Accrued Payroll	27,918.01	27,918.01	0.00	0.0%
2180 · Uncleared Payroll Checks	155.89	155.89	0.00	0.0%
2210 · Federal Withholding Tax	2,007.81	0.00	2,007.81	100.0%
2250 · 457(b) Withholding	9,506.92	-0.19	9,507.11	5,003,742.1%
Total Other Current Liabilities	353,642.21	342,127.29	11,514.92	3.4%
Total Current Liabilities	350,004.85	369,752.30	-19,747.45	-5.3%
Total Liabilities	350,004.85	369,752.30	-19,747.45	-5.3%
Equity				
3000 · Unrestricted Net Assets				
3010 · Unassigned	168,052.65	168,052.65	0.00	0.0%
Total 3000 · Unrestricted Net Assets	168,052.65	168,052.65	0.00	0.0%
3100 · Board Designated Net Assets				
3110 · Carol Burk Bequest	20,576.80	20,576.80	0.00	0.0%
Total 3100 · Board Designated Net Assets	20,576.80	20,576.80	0.00	0.0%
3200 · Temporarily Rest. Net Assets				
3210 · Auerbacher	1,270.06	1,270.06	0.00	0.0%
3220 · Belle Harris	173.00	173.00	0.00	0.0%
3230 · Jean George	1,100.00	1,100.00	0.00	0.0%
3240 · Donald Lunetta	50.00	50.00	0.00	0.0%
3250 · Schlanger Income	50.00	50.00	0.00	0.0%
3270 · Taconic Garden Club	369.00	369.00	0.00	0.0%
Total 3200 · Temporarily Rest. Net Assets	3,012.06	3,012.06	0.00	0.0%
32000 · Retained Earnings	300,010.71	257,787.13	42,223.58	16.4%
3300 · Capital Fund Net Assets				
3310 · Capital Fund - General	735,783.21	735,783.21	0.00	0.0%
Total 3300 · Capital Fund Net Assets	735,783.21	735,783.21	0.00	0.0%
3600 · Permanently Rest. Net Assets				

Chappaqua Central School District Public Library (new)
Balance Sheet Prev Year Comparison
As of September 30, 2023

	Sep 30, 23	Sep 30, 22	\$ Change	% Change
3610 · Reader's Digest Fund	30,044.00	30,044.00	0.00	0.0%
3620 · Schlanger Fund	10,000.00	10,000.00	0.00	0.0%
Total 3600 · Permanently Rest. Net Assets	40,044.00	40,044.00	0.00	0.0%
Net Income	355,759.18	189,339.97	166,419.21	87.9%
Total Equity	1,623,238.61	1,414,595.82	208,642.79	14.8%
TOTAL LIABILITIES & EQUITY	1,973,243.46	1,784,348.12	188,895.34	10.6%

**Chappaqua Central School District Public Library (new)
Profit & Loss Budget vs. Actual**

July through September 2023

	Jul - Sep 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
9311 - Insurance Income	10,090.89			
4000 - Support and Revenue				
4010 - School District Tax	973,770.00	3,544,337.00	-2,570,567.00	27.5%
4020 - Local Library Aid	0.00	4,000.00	-4,000.00	0.0%
4030 - Donations	0.00	250.00	-250.00	0.0%
4110 - Fines	1,510.48	12,000.00	-10,489.52	12.6%
4120 - Commissions	0.00	1,000.00	-1,000.00	0.0%
4130 - Lost and Paid	0.00	3,500.00	-3,500.00	0.0%
4140 - Theater Rental	65.00			
4310 - Interest Income	20,969.19	8,000.00	12,969.19	262.1%
4810 - Other Income	0.00	101,251.00	-101,251.00	0.0%
Total 4000 - Support and Revenue	996,314.67	3,674,338.00	-2,678,023.33	27.1%
Total Income	1,006,405.56	3,674,338.00	-2,667,932.44	27.4%
Gross Profit	1,006,405.56	3,674,338.00	-2,667,932.44	27.4%
Expense				
6000 - Personnel Costs				
6010 - Salaries - Librarians	241,944.64	1,079,981.00	-838,036.36	22.4%
6020 - Salaries - Clerks	116,033.67	655,837.00	-539,803.33	17.7%
6030 - Salaries - Custodians	15,158.70	95,609.00	-80,450.30	15.9%
6040 - Salaries - Pages	5,986.11	64,025.00	-58,038.89	9.3%
6110 - FICA / Medicare	26,538.08	126,747.00	-100,208.92	20.9%
6120 - Health Insurance	-28,101.22	539,041.00	-567,142.22	-5.2%
6130 - Medicare Reimbursement	12,935.70	55,134.00	-42,198.30	23.5%
6140 - Workers Compensation Insurance	0.00	15,000.00	-15,000.00	0.0%
6150 - Disability Expense	258.71	984.00	-725.29	26.3%
6160 - NY City Metro	0.00	1,500.00	-1,500.00	0.0%
6170 - Retirement Expense	2,603.52	248,064.00	-245,460.48	1.0%
6000 - Personnel Costs - Other	-87.05			
Total 6000 - Personnel Costs	393,270.86	2,881,922.00	-2,488,651.14	13.6%
7000 - Materials				
7100 - Books				
7110 - Books - Adult Fiction	4,313.07			
7120 - Books - Adult Non-Fiction	1,961.71			
7130 - Books - Adult - JIC	16.53			
7140 - Books - Adult Learn	128.18			
7150 - Books - Juvenile	2,499.35			
7180 - Books - Young Adult	444.68			
7100 - Books - Other	17.81	78,500.00	-78,482.19	0.0%
Total 7100 - Books	9,381.33	78,500.00	-69,118.67	12.0%
7250 - Electronic Materials	9,510.04	70,000.00	-60,489.96	13.6%
7310 - Periodicals	8,338.73	13,710.00	-5,371.27	60.8%
7400 - Recordings				
7410 - Recordings - Adult CD	0.00			
7420 - Recordings - Adult Audiobooks	1,963.69			
7430 - Recordings - Adult DVD	0.00			
7400 - Recordings - Other	0.00	21,713.00	-21,713.00	0.0%
Total 7400 - Recordings	1,963.69	21,713.00	-19,749.31	9.0%
Total 7000 - Materials	29,193.79	183,923.00	-154,729.21	15.9%
8000 - Facilities and Occupancy				
8010 - Building Maintenance & Repairs	66,065.20	49,300.00	16,765.20	134.0%
8020 - Building Service Contracts	24,516.38	84,180.00	-59,663.62	29.1%
8030 - Grounds Maintenance	7,989.00			
8040 - Electricity	14,370.12	62,000.00	-47,629.88	23.2%
8050 - Fuel	0.00	22,300.00	-22,300.00	0.0%
8060 - Sewer Tax	0.00	7,000.00	-7,000.00	0.0%
8070 - Custodial Supplies	1,613.17	9,000.00	-7,386.83	17.9%
8080 - Water	448.00	1,800.00	-1,352.00	24.9%
Total 8000 - Facilities and Occupancy	115,001.87	235,580.00	-120,578.13	48.8%
9000 - Administrative Expenses				
9110 - Westlynx / Technology	48,453.71	105,793.00	-57,339.29	45.8%
9210 - Professional Fees	24,280.37	144,946.00	-120,665.63	16.8%
9310 - Insurance	24,517.58	29,000.00	-4,482.42	84.5%
9320 - Equipment Maintenance	1,318.42	15,000.00	-13,681.58	8.8%
9330 - Telephone and Internet	3,831.11	6,144.00	-2,312.89	62.4%
9410 - Office Supplies				
9411 - Library Supplies	965.58	9,500.00	-8,534.42	10.2%
9410 - Office Supplies - Other	0.00	10,000.00	-10,000.00	0.0%
Total 9410 - Office Supplies	965.58	19,500.00	-18,534.42	5.0%
9420 - Postage and Shipping	438.06	7,430.00	-6,991.94	5.9%
9430 - Printing and Reproduction	0.00	10,850.00	-10,850.00	0.0%
9440 - Travel and Miscellaneous				
9445 - Professional Development	0.00	8,750.00	-8,750.00	0.0%
9440 - Travel and Miscellaneous - Other	0.00	500.00	-500.00	0.0%
Total 9440 - Travel and Miscellaneous	0.00	9,250.00	-9,250.00	0.0%
9450 - Director's Contingency	0.00	500.00	-500.00	0.0%
9460 - Development	198.99			
9480 - Suspense	63.93			
9490 - Miscellaneous Expense	9,570.35			
9600 - Program Expenses				
9610 - Adult Programming	1,595.99			
9620 - Teen Programming	39.67			
9630 - Childrens Programming	1,093.99			
9600 - Program Expenses - Other	100.00	24,500.00	-24,400.00	0.4%
Total 9600 - Program Expenses	2,829.65	24,500.00	-21,670.35	11.5%
Total 9000 - Administrative Expenses	116,467.75	372,913.00	-256,445.25	31.2%
Total Expense	653,934.27	3,674,338.00	-3,020,403.73	17.8%
Net Ordinary Income	352,471.29	0.00	352,471.29	100.0%
Other Income/Expense				
Other Income				

**Chappaqua Central School District Public Library (new)
Profit & Loss Budget vs. Actual**

July through September 2023

	Jul - Sep 23	Budget	\$ Over Budget	% of Budget
9910 · Friends Reimbursement - inc	4,347.89			
Total Other Income	4,347.89			
Other Expense				
9810 · Friends Reimbursement - exp	1,060.00			
Total Other Expense	1,060.00			
Net Other Income	3,287.89			
Net Income	355,759.18	0.00	355,759.18	100.0%

Chappaqua Central School District Public Library (new)

Check Detail

October 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	10337	10/04/2023	InfoUSA Marketing, ...	1001 · Valley- Checking_6387		-1,600.00
Bill	10004...	06/30/2023		7210 · Databases	-1,600.00	1,600.00
TOTAL					-1,600.00	1,600.00
Bill Pmt -Check	10338	10/04/2023	Janice A Cleland	1001 · Valley- Checking_6387		-479.10
Bill	3rd Q_...	09/13/2023		6130 · Medicare Reimbursement	-479.10	479.10
TOTAL					-479.10	479.10
Bill Pmt -Check	10339	10/04/2023	Mele Plumbing and ...	1001 · Valley- Checking_6387		-725.00
Bill	1012	10/04/2023		8010 · Building Maintenance & Repairs	-725.00	725.00
TOTAL					-725.00	725.00
Bill Pmt -Check	10340	10/04/2023	Safeguard Marketin...	1001 · Valley- Checking_6387		-451.22
Bill	90009...	10/04/2023		9410 · Office Supplies	-451.22	451.22
TOTAL					-451.22	451.22
Bill Pmt -Check	10341	10/23/2023	AA All American Lo...	1001 · Valley- Checking_6387		-698.64
Bill	1750	09/27/2023		8010 · Building Maintenance & Repairs	-698.64	1,525.00
TOTAL					-698.64	1,525.00
Bill Pmt -Check	10342	10/23/2023	AFLAC	1001 · Valley- Checking_6387		-484.20
Bill	271232	10/20/2023		6120 · Health Insurance	-242.10	242.10
Bill	270543	10/20/2023		6120 · Health Insurance	-242.10	242.10
TOTAL					-484.20	484.20
Bill Pmt -Check	10343	10/23/2023	Amazon	1001 · Valley- Checking_6387		-4,530.84
Bill	102023	10/20/2023		7110 · Books - Adult Fiction	-911.34	911.34
				7120 · Books - Adult Non-Fiction	-240.75	240.75
				7130 · Books - Adult - JIC	-337.87	337.87
				7150 · Books - Juvenile	-196.38	196.38
				7180 · Books - Young Adult	-329.56	329.56
				7430 · Recordings - Adult DVD	-684.82	684.82
				7460 · Recordings - Juvenile DVD	-13.99	13.99
				9411 · Library Supplies	-1,053.40	1,053.40
				9620 · Teen Programming	-96.34	96.34
				9630 · Childrens Programming	-279.84	279.84
				9810 · Friends Reimbursement - exp	-386.55	386.55
TOTAL					-4,530.84	4,530.84
Bill Pmt -Check	10344	10/23/2023	American Library A...	1001 · Valley- Checking_6387		-314.00
Bill	2023	10/16/2023		9210 · Professional Fees	-314.00	314.00
TOTAL					-314.00	314.00
Bill Pmt -Check	10345	10/23/2023	Amy Berger	1001 · Valley- Checking_6387		-36.00
Bill	09122...	10/16/2023		9410 · Office Supplies	-36.00	36.00
TOTAL					-36.00	36.00
Bill Pmt -Check	10346	10/23/2023	Angel Velasquez	1001 · Valley- Checking_6387		-300.00
Bill	0316202	10/16/2023		9630 · Childrens Programming	-300.00	300.00
TOTAL					-300.00	300.00

Chappaqua Central School District Public Library (new)

Check Detail

October 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	10347	10/23/2023	ARCO Cleaning	1001 · Valley- Checking_6387		-1,030.00
Bill	69843	10/16/2023		8020 · Building Service Contracts	-1,030.00	1,030.00
TOTAL					-1,030.00	1,030.00
Bill Pmt -Check	10348	10/23/2023	Atlantic A Program	1001 · Valley- Checking_6387		-318.43
Bill	81114...	10/13/2023		9320 · Equipment Maintenance	-318.43	318.43
TOTAL					-318.43	318.43
Bill Pmt -Check	10349	10/23/2023	Atlantic Tomorrow's...	1001 · Valley- Checking_6387		-2,887.50
Bill	74778	10/20/2023		9430 · Printing and Reproduction	-2,887.50	2,887.50
TOTAL					-2,887.50	2,887.50
Bill Pmt -Check	10350	10/23/2023	Atlantic Westchester	1001 · Valley- Checking_6387		-1,123.58
Bill	74552	10/16/2023		8020 · Building Service Contracts	-577.50	577.50
Bill	74746	10/16/2023		8020 · Building Service Contracts	-546.08	546.08
TOTAL					-1,123.58	1,123.58
Bill Pmt -Check	10351	10/23/2023	Baker & Taylor	1001 · Valley- Checking_6387		-5,041.32
Bill	50185...	10/20/2023		7150 · Books - Juvenile	-19.57	19.57
Bill	50185...	10/20/2023		7150 · Books - Juvenile	-236.58	236.58
Bill	50185...	10/20/2023		7150 · Books - Juvenile	-126.27	126.27
Bill	50185...	10/20/2023		7150 · Books - Juvenile	-15.10	15.10
Bill	50185...	10/20/2023		7150 · Books - Juvenile	-30.47	30.47
Bill	50185...	10/20/2023		7110 · Books - Adult Fiction	-18.39	18.39
Bill	50185...	10/20/2023		7120 · Books - Adult Non-Fiction	-28.50	28.50
Bill	50185...	10/20/2023		7110 · Books - Adult Fiction	-26.09	26.09
Bill	50185...	10/20/2023		7110 · Books - Adult Fiction	-24.54	24.54
Bill	50185...	10/20/2023		7120 · Books - Adult Non-Fiction	-132.77	132.77
Bill	50185...	10/20/2023		7140 · Books - Adult Learn	-10.23	10.23
Bill	50185...	10/20/2023		7110 · Books - Adult Fiction	-318.82	318.82
Bill	50185...	10/20/2023		7110 · Books - Adult Fiction	-175.77	175.77
Bill	50185...	10/20/2023		7120 · Books - Adult Non-Fiction	-797.54	797.54
Bill	50185...	10/20/2023		7120 · Books - Adult Non-Fiction	-34.73	34.73
Bill	50185...	10/20/2023		7110 · Books - Adult Fiction	-95.05	95.05
Bill	50185...	10/20/2023		7110 · Books - Adult Fiction	-90.42	90.42
Bill	50185...	10/20/2023		7120 · Books - Adult Non-Fiction	-225.75	225.75
Bill	50185...	10/20/2023		7120 · Books - Adult Non-Fiction	-71.85	71.85
Bill	50185...	10/20/2023		7120 · Books - Adult Non-Fiction	-14.25	14.25
Bill	50185...	10/20/2023		7120 · Books - Adult Non-Fiction	-586.58	586.58
Bill	50185...	10/20/2023		7120 · Books - Adult Non-Fiction	-543.08	543.08
Bill	50185...	10/20/2023		7110 · Books - Adult Fiction	-59.22	59.22
Bill	50185...	10/20/2023		7110 · Books - Adult Fiction	-107.93	107.93
Bill	50185...	10/20/2023		7110 · Books - Adult Fiction	-18.39	18.39
Bill	50185...	10/20/2023		7110 · Books - Adult Fiction	-5.95	5.95
Bill	50185...	10/20/2023		7110 · Books - Adult Fiction	-51.62	51.62
Bill	50185...	10/20/2023		7110 · Books - Adult Fiction	-39.92	39.92
Bill	50185...	10/20/2023		7110 · Books - Adult Fiction	-83.97	83.97
Bill	50185...	10/20/2023		7110 · Books - Adult Fiction	-20.74	20.74
Bill	50185...	10/20/2023		7110 · Books - Adult Fiction	-251.86	251.86
Bill	50185...	10/20/2023		7150 · Books - Juvenile	-8.50	8.50
Bill	50185...	10/20/2023		7150 · Books - Juvenile	-56.55	56.55
Bill	50185...	10/20/2023		7150 · Books - Juvenile	-16.33	16.33
Bill	50185...	10/20/2023		7150 · Books - Juvenile	-24.22	24.22
Bill	50185...	10/20/2023		7150 · Books - Juvenile	-5.62	5.62
Bill	50185...	10/20/2023		7150 · Books - Juvenile	-17.15	17.15
Bill	50185...	10/20/2023		7150 · Books - Juvenile	-33.18	33.18
Bill	50185...	10/20/2023		7150 · Books - Juvenile	-264.60	264.60
Bill	50185...	10/20/2023		7150 · Books - Juvenile	-13.87	13.87
Bill	50185...	10/20/2023		7150 · Books - Juvenile	-40.81	40.81
Bill	50185...	10/20/2023		7150 · Books - Juvenile	-242.16	242.16
Bill	50185...	10/20/2023		7150 · Books - Juvenile	-12.78	12.78
Bill	50185...	10/20/2023		7150 · Books - Juvenile	-43.60	43.60
TOTAL					-5,041.32	5,041.32

Chappaqua Central School District Public Library (new)

Check Detail

October 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	10352	10/23/2023	Bank of America	1001 · Valley- Checking_6387		-973.27
Bill	09/05- ...	10/20/2023		9330 · Telephone and Internet	-60.00	60.00
				9330 · Telephone and Internet	-15.99	15.99
				9330 · Telephone and Internet	-25.00	25.00
				9110 · Westlynx / Technology	-414.40	414.40
				9330 · Telephone and Internet	-58.58	58.58
				9411 · Library Supplies	-390.02	390.02
				9490 · Miscellaneous Expense	-9.28	9.28
TOTAL					-973.27	973.27
Bill Pmt -Check	10353	10/23/2023	Barbara Bernstein	1001 · Valley- Checking_6387		-720.00
Bill	10162...	10/16/2023		9810 · Friends Reimbursement - exp	-720.00	720.00
TOTAL					-720.00	720.00
Bill Pmt -Check	10354	10/23/2023	Berger Hardware	1001 · Valley- Checking_6387		-349.92
Bill	625901	10/13/2023		8070 · Custodial Supplies	-67.49	67.49
Bill	625834	10/13/2023		8070 · Custodial Supplies	-5.93	5.93
Bill	622725	10/16/2023		8070 · Custodial Supplies	-36.87	36.87
Bill	07102...	10/16/2023		8070 · Custodial Supplies	-29.30	29.30
Bill	625534	10/16/2023		8070 · Custodial Supplies	-196.25	196.25
Bill	625634	10/16/2023		8070 · Custodial Supplies	-14.08	14.08
TOTAL					-349.92	349.92
Bill Pmt -Check	10355	10/23/2023	Blackstone Publishi...	1001 · Valley- Checking_6387		-818.02
Bill	2121119	10/13/2023		7420 · Recordings - Adult Audiobooks	-39.25	39.25
Bill	2121649	10/13/2023		7420 · Recordings - Adult Audiobooks	-39.25	39.25
Bill	2121659	10/13/2023		7420 · Recordings - Adult Audiobooks	-78.50	78.50
Bill	2119087	10/16/2023		7420 · Recordings - Adult Audiobooks	-117.75	117.75
Bill	2118042	10/16/2023		7420 · Recordings - Adult Audiobooks	-78.50	78.50
Bill	2118065	10/16/2023		7420 · Recordings - Adult Audiobooks	-386.27	386.27
Bill	2121001	10/16/2023		7420 · Recordings - Adult Audiobooks	-78.50	78.50
TOTAL					-818.02	818.02
Bill Pmt -Check	10356	10/23/2023	Bond Schoeneck & ...	1001 · Valley- Checking_6387		-3,355.00
Bill	19984...	10/16/2023		9210 · Professional Fees	-1,525.00	1,525.00
Bill	19987...	10/20/2023		9210 · Professional Fees	-1,830.00	1,830.00
TOTAL					-3,355.00	3,355.00
Bill Pmt -Check	10357	10/23/2023	Boscobel House & ...	1001 · Valley- Checking_6387		-150.00
Bill	51102...	10/16/2023		9810 · Friends Reimbursement - exp	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	10358	10/23/2023	Bronxville Public Li...	1001 · Valley- Checking_6387		-7.99
Bill	08252...	10/16/2023		9480 · Suspense	-7.99	7.99
TOTAL					-7.99	7.99
Bill Pmt -Check	10359	10/23/2023	Cassidy Weddle	1001 · Valley- Checking_6387		-87.05
Bill	10322...	10/16/2023		6190 · Payroll Expenses	-87.05	87.05
TOTAL					-87.05	87.05
Bill Pmt -Check	10360	10/23/2023	Christine Bobkoff	1001 · Valley- Checking_6387		-540.00
Bill	10162...	10/16/2023		9810 · Friends Reimbursement - exp	-540.00	540.00
TOTAL					-540.00	540.00

Chappaqua Central School District Public Library (new)

Check Detail

October 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	10361	10/23/2023	Cristina Shih	1001 · Valley- Checking_6387		-200.00
Bill	10292...	10/16/2023		9610 · Adult Programming	-200.00	200.00
TOTAL					-200.00	200.00
Bill Pmt -Check	10362	10/23/2023	Daily News	1001 · Valley- Checking_6387		-139.48
Bill	10042...	10/16/2023		7310 · Periodicals	-139.48	139.48
TOTAL					-139.48	139.48
Bill Pmt -Check	10363	10/23/2023	Danziger & Markhof...	1001 · Valley- Checking_6387		-1,462.00
Bill	157693	10/16/2023		9210 · Professional Fees	-1,462.00	1,462.00
TOTAL					-1,462.00	1,462.00
Bill Pmt -Check	10364	10/23/2023	Dry Building Solutio...	1001 · Valley- Checking_6387		-850.00
Bill	04112...	10/16/2023		8010 · Building Maintenance & Repairs	-850.00	850.00
TOTAL					-850.00	850.00
Bill Pmt -Check	10365	10/23/2023	ECubed	1001 · Valley- Checking_6387		-245.00
Bill	8919	10/16/2023		9110 · Westlynx / Technology	-245.00	245.00
TOTAL					-245.00	245.00
Bill Pmt -Check	10366	10/23/2023	Hammond Museum ...	1001 · Valley- Checking_6387		-50.00
Bill	09242...	10/16/2023		9810 · Friends Reimbursement - exp	-50.00	50.00
TOTAL					-50.00	50.00
Bill Pmt -Check	10367	10/23/2023	Harry Mackles	1001 · Valley- Checking_6387		-70.50
Bill	10281...	10/16/2023		6190 · Payroll Expenses	-70.50	70.50
TOTAL					-70.50	70.50
Bill Pmt -Check	10368	10/23/2023	J.Vasquez Landscap...	1001 · Valley- Checking_6387		-3,600.00
Bill	09232...	10/16/2023		8030 · Grounds Maintenance	-3,600.00	3,600.00
TOTAL					-3,600.00	3,600.00
Bill Pmt -Check	10369	10/23/2023	Joan Kuhn	1001 · Valley- Checking_6387		-23.97
Bill	10012...	10/16/2023		9610 · Adult Programming	-12.98	12.98
Bill	10182...	10/20/2023		9610 · Adult Programming	-10.99	10.99
TOTAL					-23.97	23.97
Bill Pmt -Check	10370	10/23/2023	Joan Schulman	1001 · Valley- Checking_6387		-900.00
Bill	10232...	10/16/2023		9810 · Friends Reimbursement - exp	-900.00	900.00
TOTAL					-900.00	900.00
Bill Pmt -Check	10371	10/23/2023	Joe Lombardo Plum...	1001 · Valley- Checking_6387		-11,630.00
Bill	63045	10/16/2023		8010 · Building Maintenance & Repairs	-11,630.00	11,630.00
TOTAL					-11,630.00	11,630.00
Bill Pmt -Check	10372	10/23/2023	JP McHale	1001 · Valley- Checking_6387		-125.52
Bill	10130...	10/16/2023		8020 · Building Service Contracts	-125.52	125.52

Chappaqua Central School District Public Library (new)

Check Detail

October 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-125.52	125.52
Bill Pmt -Check	10373	10/23/2023	Julie Ann Polasko	1001 · Valley- Checking_6387		-25.24
Bill	09142...	10/16/2023		9630 · Childrens Programming	-10.76	10.76
Bill	10022...	10/16/2023		9630 · Childrens Programming	-14.48	14.48
TOTAL					-25.24	25.24
Bill Pmt -Check	10374	10/23/2023	Keating Electric	1001 · Valley- Checking_6387		-1,739.00
Bill	40617	10/16/2023		8010 · Building Maintenance & Repairs	-1,739.00	1,739.00
TOTAL					-1,739.00	1,739.00
Bill Pmt -Check	10375	10/23/2023	KG+D	1001 · Valley- Checking_6387		-16,000.00
Bill	0000002	10/16/2023		9210 · Professional Fees	-8,000.00	8,000.00
Bill	0000003	10/16/2023		9210 · Professional Fees	-8,000.00	8,000.00
TOTAL					-16,000.00	16,000.00
Bill Pmt -Check	10376	10/23/2023	Larry D'Amico	1001 · Valley- Checking_6387		-706.23
Bill	10248...	10/16/2023		6190 · Payroll Expenses	-706.23	706.23
TOTAL					-706.23	706.23
Bill Pmt -Check	10377	10/23/2023	Mary Rohde	1001 · Valley- Checking_6387		-696.16
Bill	10242...	10/20/2023		6190 · Payroll Expenses	-696.16	696.16
TOTAL					-696.16	696.16
Bill Pmt -Check	10378	10/23/2023	Midwest Tape	1001 · Valley- Checking_6387		-211.54
Bill	50434...	10/13/2023		7430 · Recordings - Adult DVD	-26.48	26.48
Bill	50441...	10/13/2023		7430 · Recordings - Adult DVD	-18.98	18.98
Bill	50431...	10/16/2023		7430 · Recordings - Adult DVD	-90.92	90.92
Bill	50431...	10/16/2023		7430 · Recordings - Adult DVD	-26.48	26.48
Bill	50438...	10/16/2023		7460 · Recordings - Juvenile DVD	-26.48	26.48
Bill	50435...	10/16/2023		7460 · Recordings - Juvenile DVD	-22.20	22.20
TOTAL					-211.54	211.54
Bill Pmt -Check	10379	10/23/2023	Nalco Water	1001 · Valley- Checking_6387		-1,161.06
Bill	8243443	10/13/2023		8020 · Building Service Contracts	-230.53	230.53
Bill	8213512	10/16/2023		8020 · Building Service Contracts	-230.53	230.53
Bill	8236393	10/16/2023		8020 · Building Service Contracts	-350.00	350.00
Bill	8236392	10/16/2023		8020 · Building Service Contracts	-350.00	350.00
TOTAL					-1,161.06	1,161.06
Bill Pmt -Check	10380	10/23/2023	NawrockiSmith	1001 · Valley- Checking_6387		-1,800.00
Bill	61424	10/16/2023		8020 · Building Service Contracts	-1,800.00	1,800.00
TOTAL					-1,800.00	1,800.00
Bill Pmt -Check	10381	10/23/2023	New Castle Commu...	1001 · Valley- Checking_6387		-1,592.00
Bill	87	10/16/2023		9210 · Professional Fees	-1,000.00	1,000.00
Bill	86	10/16/2023		9210 · Professional Fees	-225.00	225.00
Bill	89	10/16/2023		9210 · Professional Fees	-367.00	367.00
TOTAL					-1,592.00	1,592.00
Bill Pmt -Check	10382	10/23/2023	New York Power Au...	1001 · Valley- Checking_6387		-5,342.48

Chappaqua Central School District Public Library (new)

Check Detail

October 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	61001...	10/13/2023		8040 · Electricity	-5,342.48	5,342.48
TOTAL					-5,342.48	5,342.48
Bill Pmt -Check	10383	10/23/2023	Nithya Anand	1001 · Valley- Checking_6387		-6.25
Bill	09152...	10/16/2023		9480 · Suspense	-6.25	6.25
TOTAL					-6.25	6.25
Bill Pmt -Check	10384	10/23/2023	NYS Deferred Comp...	1001 · Valley- Checking_6387		-6,521.01
Bill	1361309	10/20/2023		2250 · 457(b) Withholding	-146.42	146.42
				2250 · 457(b) Withholding	-145.42	145.42
				2250 · 457(b) Withholding	-50.00	50.00
				2250 · 457(b) Withholding	-400.00	400.00
				2250 · 457(b) Withholding	-50.00	50.00
				2250 · 457(b) Withholding	-1,300.00	1,300.00
				2250 · 457(b) Withholding	-589.05	589.05
Bill	1367116	10/20/2023		2250 · 457(b) Withholding	-121.96	121.96
				2250 · 457(b) Withholding	-146.42	146.42
				2250 · 457(b) Withholding	-103.36	103.36
				2250 · 457(b) Withholding	-50.00	50.00
				2250 · 457(b) Withholding	-400.00	400.00
				2250 · 457(b) Withholding	-50.00	50.00
				2250 · 457(b) Withholding	-1,300.00	1,300.00
				2250 · 457(b) Withholding	-1,553.65	1,553.65
				2250 · 457(b) Withholding	-114.73	114.73
TOTAL					-6,521.01	6,521.01
Bill Pmt -Check	10385	10/23/2023	NYS Employees He...	1001 · Valley- Checking_6387		-186,548.89
Bill	599	10/13/2023		6120 · Health Insurance	-186,548.89	186,548.89
TOTAL					-186,548.89	186,548.89
Bill Pmt -Check	10386	10/23/2023	OverDrive	1001 · Valley- Checking_6387		-5,084.13
Bill	01322...	10/20/2023		7250 · Electronic Materials	-28.50	28.50
Bill	01322...	10/20/2023		7250 · Electronic Materials	-2,447.58	2,447.58
Bill	01322...	10/20/2023		7250 · Electronic Materials	-8.97	8.97
Bill	01322...	10/20/2023		7250 · Electronic Materials	-209.99	209.99
Bill	01322...	10/20/2023		7250 · Electronic Materials	-144.99	144.99
Bill	01322...	10/20/2023		7250 · Electronic Materials	-1,542.30	1,542.30
Bill	01322...	10/20/2023		7250 · Electronic Materials	-701.80	701.80
TOTAL					-5,084.13	5,084.13
Bill Pmt -Check	10387	10/23/2023	Paylocity	1001 · Valley- Checking_6387		-551.70
Bill	11206...	10/16/2023		9210 · Professional Fees	-206.16	206.16
Bill	11208...	10/20/2023		9210 · Professional Fees	-345.54	345.54
TOTAL					-551.70	551.70
Bill Pmt -Check	10388	10/23/2023	Pitney Bowes	1001 · Valley- Checking_6387		-137.61
Bill	33181...	10/13/2023		9420 · Postage and Shipping	-137.61	137.61
TOTAL					-137.61	137.61
Bill Pmt -Check	10389	10/23/2023	Pitney Bowes - Purc...	1001 · Valley- Checking_6387		-70.64
Bill	09172...	10/16/2023		9420 · Postage and Shipping	-70.64	70.64
TOTAL					-70.64	70.64
Bill Pmt -Check	10390	10/23/2023	Playaway Products ...	1001 · Valley- Checking_6387		-191.22
Bill	443426	10/16/2023		7250 · Electronic Materials	-191.22	191.22

Chappaqua Central School District Public Library (new)

Check Detail

October 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-191.22	191.22
Bill Pmt -Check	10391	10/23/2023	Ruth Keeler Memori...	1001 · Valley- Checking_6387		-6.99
Bill	09182...	10/16/2023		9480 · Suspense	-6.99	6.99
TOTAL					-6.99	6.99
Bill Pmt -Check	10392	10/23/2023	Sani-Pro Disposal	1001 · Valley- Checking_6387		-690.96
Bill	899128	10/20/2023		8020 · Building Service Contracts	-345.48	345.48
Bill	904068	10/20/2023		8020 · Building Service Contracts	-345.48	345.48
TOTAL					-690.96	690.96
Bill Pmt -Check	10393	10/23/2023	SavATree	1001 · Valley- Checking_6387		-1,149.00
Bill	11884...	10/13/2023		8030 · Grounds Maintenance	-789.00	789.00
Bill	11884...	10/13/2023		8030 · Grounds Maintenance	-180.00	180.00
Bill	11884...	10/13/2023		8030 · Grounds Maintenance	-180.00	180.00
TOTAL					-1,149.00	1,149.00
Bill Pmt -Check	10394	10/23/2023	Sirspeedy	1001 · Valley- Checking_6387		-6.00
Bill	15191	10/20/2023		9411 · Library Supplies	-6.00	6.00
TOTAL					-6.00	6.00
Bill Pmt -Check	10395	10/23/2023	The Dream Interpret...	1001 · Valley- Checking_6387		-500.00
Bill	564684	10/16/2023		9610 · Adult Programming	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Check	10396	10/23/2023	The Libray Store	1001 · Valley- Checking_6387		-46.87
Bill	653961	10/16/2023		9411 · Library Supplies	-46.87	46.87
TOTAL					-46.87	46.87
Bill Pmt -Check	10397	10/23/2023	Town of New Castle...	1001 · Valley- Checking_6387		-150.00
Bill	1030763	10/20/2023		9210 · Professional Fees	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	10398	10/23/2023	ULINE	1001 · Valley- Checking_6387		-363.55
Bill	16861...	10/16/2023		9411 · Library Supplies	-363.55	363.55
TOTAL					-363.55	363.55
Bill Pmt -Check	10399	10/23/2023	USA Today	1001 · Valley- Checking_6387		-272.91
Bill	10162...	10/16/2023		7310 · Periodicals	-272.91	272.91
TOTAL					-272.91	272.91
Bill Pmt -Check	10400	10/23/2023	Verizon 00001	1001 · Valley- Checking_6387		-50.96
Bill	99452...	10/16/2023		9330 · Telephone and Internet	-50.96	50.96
TOTAL					-50.96	50.96
Bill Pmt -Check	10401	10/23/2023	Verizon 0001-37	1001 · Valley- Checking_6387		-345.08
Bill	09152...	10/16/2023		9330 · Telephone and Internet	-345.08	345.08
TOTAL					-345.08	345.08

Chappaqua Central School District Public Library (new)

Check Detail

October 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	10402	10/23/2023	Verizon 0001-70	1001 · Valley- Checking_6387		-103.47
Bill	09242...	10/16/2023		9330 · Telephone and Internet	-103.47	103.47
TOTAL					-103.47	103.47
Bill Pmt -Check	10403	10/23/2023	Verizon 0001-75	1001 · Valley- Checking_6387		-129.99
Bill	09222...	10/16/2023		9330 · Telephone and Internet	-129.99	129.99
TOTAL					-129.99	129.99
Bill Pmt -Check	10404	10/23/2023	WB Mason	1001 · Valley- Checking_6387		-399.60
Bill	24139...	10/16/2023		9411 · Library Supplies	-342.06	342.06
Bill	24148...	10/16/2023		9411 · Library Supplies	-24.98	24.98
Bill	24151...	10/16/2023		9411 · Library Supplies	-0.99	0.99
Bill	24108...	10/16/2023		9411 · Library Supplies	-31.57	31.57
TOTAL					-399.60	399.60
Bill Pmt -Check	10405	10/23/2023	William C Link	1001 · Valley- Checking_6387		-2,250.00
Bill	10082...	10/13/2023		8020 · Building Service Contracts	-2,250.00	2,250.00
TOTAL					-2,250.00	2,250.00
Bill Pmt -Check	10406	10/23/2023	William Costanzo	1001 · Valley- Checking_6387		-100.00
Bill	10162...	10/16/2023		9610 · Adult Programming	-100.00	100.00
TOTAL					-100.00	100.00

Chappaqua Central School District Public Library (new)

Reconciliation Detail

1001 - Valley - Checking_6387, Period Ending 09/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						681,927.22
Cleared Transactions						
Checks and Payments - 74 items						
Bill Pmt -Check	05/08/2023	10056	New York State Edu...	X	-60.00	-60.00
Bill Pmt -Check	07/17/2023	10215	Westchester Library ...	X	-47,963.71	-48,023.71
Bill Pmt -Check	07/17/2023	10179	Baker & Taylor	X	-7,640.26	-55,663.97
Bill Pmt -Check	07/17/2023	10200	OverDrive	X	-7,110.37	-62,774.34
Bill Pmt -Check	07/17/2023	10181	Blackstone Publishing	X	-915.85	-63,690.19
Bill Pmt -Check	07/17/2023	10209	ShelterPoint Life	X	-564.30	-64,254.49
Bill Pmt -Check	07/17/2023	10195	Midwest Tape	X	-248.35	-64,502.84
Bill Pmt -Check	07/17/2023	10217	William Costanzo	X	-100.00	-64,602.84
Bill Pmt -Check	07/17/2023	10188	Greenburgh Public L...	X	-39.00	-64,641.84
Bill Pmt -Check	07/17/2023	10196	Mt Kisco Public Libr...	X	-18.99	-64,660.83
Bill Pmt -Check	07/17/2023	10199	Ossining Public Libr...	X	-14.95	-64,675.78
Bill Pmt -Check	08/14/2023	10239	NYS Deferred Comp...	X	-12,719.09	-77,394.87
Bill Pmt -Check	08/14/2023	10240	OverDrive	X	-11,724.19	-89,119.06
Bill Pmt -Check	08/14/2023	10223	Baker & Taylor	X	-5,125.21	-94,244.27
Bill Pmt -Check	08/14/2023	10225	Blackstone Publishing	X	-942.00	-95,186.27
Bill Pmt -Check	08/14/2023	10241	Paylocity	X	-551.00	-95,737.27
Bill Pmt -Check	08/14/2023	10230	Intrepid Museum Fo...	X	-500.00	-96,237.27
Bill Pmt -Check	08/14/2023	10233	Joel Zeinik	X	-450.00	-96,687.27
Bill Pmt -Check	08/14/2023	10246	The Hudson River M...	X	-300.00	-96,987.27
Bill Pmt -Check	08/14/2023	10250	Verizon 0001-37	X	-167.44	-97,154.71
Bill Pmt -Check	08/14/2023	10254	Westchester County...	X	-76.00	-97,230.71
Bill Pmt -Check	08/14/2023	10235	Julie Ann Polasko	X	-41.53	-97,272.24
Check	09/08/2023	PRT0...	Paylocity Payroll	X	-40,705.47	-137,977.71
Bill Pmt -Check	09/08/2023	10279	Library Market	X	-17,450.00	-155,427.71
Check	09/08/2023	PRT0...	Paylocity Taxes	X	-15,772.98	-171,200.69
Bill Pmt -Check	09/08/2023	10298	WT Cox	X	-7,965.74	-179,166.43
Bill Pmt -Check	09/08/2023	10259	ARCO Cleaning	X	-7,820.00	-186,986.43
Bill Pmt -Check	09/08/2023	10258	American Bankers I...	X	-4,742.00	-191,728.43
Bill Pmt -Check	09/08/2023	10273	Guardian	X	-3,098.54	-194,826.97
Bill Pmt -Check	09/08/2023	10267	Bond Schoeneck & ...	X	-3,050.00	-197,876.97
Bill Pmt -Check	09/08/2023	10283	NawrockiSmith	X	-1,800.00	-199,676.97
Check	09/08/2023	PRT0...	Paylocity Payroll	X	-1,414.65	-201,091.62
Bill Pmt -Check	09/08/2023	10261	Atlantic Westchester	X	-990.00	-202,081.62
Bill Pmt -Check	09/08/2023	10260	Aristomenis Kolokat...	X	-750.00	-202,831.62
Bill Pmt -Check	09/08/2023	10294	Verizon 0001-37	X	-507.38	-203,339.00
Bill Pmt -Check	09/08/2023	10285	New Castle-Stanwo...	X	-448.00	-203,787.00
Bill Pmt -Check	09/08/2023	10275	Integrated Behavior...	X	-294.00	-204,081.00
Bill Pmt -Check	09/08/2023	10289	Pitney Bowes - Purc...	X	-184.47	-204,265.47
Bill Pmt -Check	09/08/2023	10269	Chappaqua Paint an...	X	-166.19	-204,431.66
Bill Pmt -Check	09/08/2023	10296	Verizon 0001-75	X	-129.99	-204,561.65
Bill Pmt -Check	09/08/2023	10277	JP McHale	X	-125.52	-204,687.17
Bill Pmt -Check	09/08/2023	10295	Verizon 0001-70	X	-103.47	-204,790.64
Bill Pmt -Check	09/08/2023	10292	Steffi Nossen Schoo...	X	-100.00	-204,890.64
Bill Pmt -Check	09/08/2023	10278	Julie Ann Polasko	X	-77.97	-204,968.61
Bill Pmt -Check	09/08/2023	10265	Berger Hardware	X	-42.26	-205,010.87
Bill Pmt -Check	09/08/2023	10264	Benjamin Fine	X	-39.67	-205,050.54
Bill Pmt -Check	09/12/2023	10334	DNR Laboratories	X	-63,310.20	-268,360.74
Bill Pmt -Check	09/13/2023	10322	Regan Agency	X	-19,775.58	-288,136.32
Bill Pmt -Check	09/13/2023	10330	NYS Deferred Comp...	X	-2,998.81	-291,135.13
Bill Pmt -Check	09/13/2023	10331	Atlantic A Program	X	-671.71	-291,806.84
Bill Pmt -Check	09/13/2023	10305	Geraldine Carpino	X	-479.10	-292,285.94
Bill Pmt -Check	09/13/2023	10306	Gwen B Guthrie	X	-479.10	-292,765.04
Bill Pmt -Check	09/13/2023	10311	Judith Kroehler	X	-479.10	-293,244.14
Bill Pmt -Check	09/13/2023	10310	John Alcott	X	-479.10	-293,723.24
Bill Pmt -Check	09/13/2023	10328	Thomas J Fisher	X	-479.10	-294,202.34
Bill Pmt -Check	09/13/2023	10326	Susan Mosher	X	-479.10	-294,681.44
Bill Pmt -Check	09/13/2023	10323	Robert Kroehler	X	-479.10	-295,160.54
Bill Pmt -Check	09/13/2023	10321	Peter S Galliard	X	-479.10	-295,639.64
Bill Pmt -Check	09/13/2023	10320	Pamela Thornton	X	-479.10	-296,118.74
Bill Pmt -Check	09/13/2023	10313	Lois H Siwicki	X	-479.10	-296,597.84
Bill Pmt -Check	09/13/2023	10302	Doris B Lowenfels	X	-479.10	-297,076.94
Bill Pmt -Check	09/13/2023	10301	Ann M Fisher	X	-479.10	-297,556.04
Bill Pmt -Check	09/13/2023	10314	Loretta-Jo Lunetta	X	-479.10	-298,035.14
Bill Pmt -Check	09/13/2023	10315	Marguerite K Galliard	X	-479.10	-298,514.24
Bill Pmt -Check	09/13/2023	10316	Marie Trzcinski	X	-479.10	-298,993.34

Chappaqua Central School District Public Library (new)

11/06/23

Reconciliation Detail

1001 - Valley- Checking_6387, Period Ending 09/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	09/13/2023	10319	Mary T McGrath	X	-479.10	-299,472.44
Bill Pmt -Check	09/13/2023	10317	Martha Alcott	X	-479.10	-299,951.54
Bill Pmt -Check	09/18/2023	10332	Bank of America	X	-5,744.40	-305,695.94
Bill Pmt -Check	09/18/2023	10333	New York Power Aut...	X	-5,219.39	-310,915.33
Check	09/22/2023	PRT0...	Paylocity Payroll	X	-45,434.74	-356,350.07
Check	09/22/2023	PRT0...	Paylocity Taxes	X	-18,823.36	-375,173.43
Check	09/22/2023	PRT0...	Paylocity Payroll	X	-1,467.79	-376,641.22
Check	09/28/2023	PRT9/...	NYS Retirement	X	-1,953.42	-378,594.64
Bill Pmt -Check	10/04/2023	10338	Janice A Cleland	X	-479.10	-379,073.74
Total Checks and Payments					-379,073.74	-379,073.74
Deposits and Credits - 18 items						
Deposit	09/05/2023			X	20.74	20.74
Deposit	09/07/2023			X	4.77	25.51
Deposit	09/07/2023			X	34.66	60.17
Deposit	09/08/2023			X	315,334.00	315,394.17
Deposit	09/11/2023			X	27.51	315,421.68
Deposit	09/11/2023			X	32.95	315,454.63
Deposit	09/13/2023			X	41.97	315,496.60
Deposit	09/14/2023			X	65.79	315,562.39
Deposit	09/15/2023			X	8.17	315,570.56
Deposit	09/18/2023			X	9.06	315,579.62
Deposit	09/18/2023			X	73.26	315,652.88
Deposit	09/19/2023			X	31.26	315,684.14
Deposit	09/20/2023			X	71.46	315,755.60
Deposit	09/25/2023			X	46.75	315,802.35
Deposit	09/26/2023			X	30.08	315,832.43
Deposit	09/28/2023			X	19.48	315,851.91
Deposit	09/29/2023			X	5.84	315,857.75
Deposit	09/30/2023			X	2,909.90	318,767.65
Total Deposits and Credits					318,767.65	318,767.65
Total Cleared Transactions					-60,306.09	-60,306.09
Cleared Balance					-60,306.09	621,621.13
Uncleared Transactions						
Checks and Payments - 55 items						
Bill Pmt -Check	12/21/2021	8903	Judy Lauder		-445.50	-445.50
Bill Pmt -Check	04/19/2022	9145	Town of New Castle		-1,200.00	-1,645.50
Bill Pmt -Check	04/19/2022	9125	Diane DeBellis		-40.00	-1,685.50
Bill Pmt -Check	06/06/2022	9303	Morningstar Inc.		-1,457.00	-3,142.50
Bill Pmt -Check	06/06/2022	9285	Joan Kuhn		-72.96	-3,215.46
Bill Pmt -Check	08/09/2022	9430	ID Cards Unlimited		-833.30	-4,048.76
Bill Pmt -Check	09/30/2022	9556	Marie Trzcinski		-510.30	-4,559.06
Bill Pmt -Check	10/18/2022	9608	Teresa Bueti		-124.25	-4,683.31
Bill Pmt -Check	11/15/2022	9648	iPROMOTEu		-805.89	-5,489.20
Bill Pmt -Check	12/20/2022	9719	OverDrive		-4,402.91	-9,892.11
Bill Pmt -Check	02/13/2023	9845	Demco		-349.30	-10,241.41
Bill Pmt -Check	03/27/2023	9920	Grey House Publishi...		-1,395.00	-11,636.41
Bill Pmt -Check	04/24/2023	10025	Teresa Bueti		-133.05	-11,769.46
Bill Pmt -Check	05/08/2023	10049	Grey House Publishi...		-1,395.00	-13,164.46
Bill Pmt -Check	06/07/2023	10077	Baker & Taylor		-2,302.11	-15,466.57
Bill Pmt -Check	07/17/2023	10189	InfoUSA Marketing, ...		-1,600.00	-17,066.57
Bill Pmt -Check	07/17/2023	10205	Robbin Friedman		-60.77	-17,127.34
Bill Pmt -Check	07/17/2023	10208	Scarsdale Public Lib...		-25.00	-17,152.34
Bill Pmt -Check	08/14/2023	10227	Cristina Shih		-200.00	-17,352.34
Bill Pmt -Check	08/14/2023	10248	Trivia King Sticker B...		-155.00	-17,507.34
Bill Pmt -Check	08/14/2023	10245	Teresa Bueti		-40.00	-17,547.34
Bill Pmt -Check	09/08/2023	10262	Automated Control L...		-4,609.00	-22,156.34
Bill Pmt -Check	09/08/2023	10287	OverDrive		-4,202.48	-26,358.82
Bill Pmt -Check	09/08/2023	10263	Baker & Taylor		-4,180.12	-30,538.94
Bill Pmt -Check	09/08/2023	10266	Blackstone Publishing		-1,021.69	-31,560.63
Bill Pmt -Check	09/08/2023	10281	Mele Plumbing and ...		-585.00	-32,145.63
Bill Pmt -Check	09/08/2023	10288	Paylocity		-549.37	-32,695.00
Bill Pmt -Check	09/08/2023	10268	Brodart Co.		-420.82	-33,115.82
Bill Pmt -Check	09/08/2023	10290	Playaway Products ...		-382.44	-33,498.26

Chappaqua Central School District Public Library (new)

11/06/23

Reconciliation Detail

1001 - Valley- Checking_6387, Period Ending 09/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	09/08/2023	10299	ZORO		-371.97	-33,870.23
Bill Pmt -Check	09/08/2023	10271	ECubed		-245.00	-34,115.23
Bill Pmt -Check	09/08/2023	10284	New-York Historical ...		-160.00	-34,275.23
Bill Pmt -Check	09/08/2023	10272	Friends of the Chap...		-154.75	-34,429.98
Bill Pmt -Check	09/08/2023	10297	WB Mason		-147.38	-34,577.36
Bill Pmt -Check	09/08/2023	10270	Chicago Distribution ...		-92.15	-34,669.51
Bill Pmt -Check	09/08/2023	10274	Hendrick Hudson Fr...		-70.00	-34,739.51
Bill Pmt -Check	09/08/2023	10291	Saw Mill River Audu...		-50.00	-34,789.51
Bill Pmt -Check	09/08/2023	10293	Teresa Bueti		-38.68	-34,828.19
Bill Pmt -Check	09/08/2023	10280	Mamaroneck Public ...		-29.99	-34,858.18
Bill Pmt -Check	09/08/2023	10282	Mt. Pleasant Public ...		-28.95	-34,887.13
Bill Pmt -Check	09/08/2023	10276	Joan Kuhn		-10.99	-34,898.12
Bill Pmt -Check	09/08/2023	10286	Ossining Public Libr...		-4.99	-34,903.11
Bill Pmt -Check	09/13/2023	10307	J.Vasquez Landsca...		-3,600.00	-38,503.11
Bill Pmt -Check	09/13/2023	10308	Janice A Cleland		-479.10	-38,982.21
Bill Pmt -Check	09/13/2023	10309	Joan Skahan		-479.10	-39,461.31
Bill Pmt -Check	09/13/2023	10318	Mary L Platt		-479.10	-39,940.41
Bill Pmt -Check	09/13/2023	10312	Judy Lauder		-479.10	-40,419.51
Bill Pmt -Check	09/13/2023	10324	Robert Platt		-479.10	-40,898.61
Bill Pmt -Check	09/13/2023	10325	Roger Pollak		-479.10	-41,377.71
Bill Pmt -Check	09/13/2023	10304	Francis E Martini		-479.10	-41,856.81
Bill Pmt -Check	09/13/2023	10303	Elaine Webber		-479.10	-42,335.91
Bill Pmt -Check	09/13/2023	10327	Terry L Martini		-479.10	-42,815.01
Bill Pmt -Check	09/13/2023	10329	William V Guthrie		-479.10	-43,294.11
Bill Pmt -Check	09/13/2023	10300	AFLAC		-242.10	-43,536.21
Bill Pmt -Check	09/27/2023	10336	AA All American Loc...		-826.36	-44,362.57
Total Checks and Payments					-44,362.57	-44,362.57
Deposits and Credits - 1 item						
Bill Pmt -Check	09/27/2023	10335	American Bankers I...		0.00	0.00
Total Deposits and Credits					0.00	0.00
Total Uncleared Transactions					-44,362.57	-44,362.57
Register Balance as of 09/30/2023					-104,668.66	577,258.56
New Transactions						
Checks and Payments - 72 items						
Bill Pmt -Check	10/04/2023	10337	InfoUSA Marketing, ...		-1,600.00	-1,600.00
Bill Pmt -Check	10/04/2023	10339	Mele Plumbing and ...		-725.00	-2,325.00
Bill Pmt -Check	10/04/2023	10340	Safeguard Marketin...		-451.22	-2,776.22
Bill Pmt -Check	10/23/2023	10385	NYS Employees He...		-186,548.89	-189,325.11
Bill Pmt -Check	10/23/2023	10375	KG+D		-16,000.00	-205,325.11
Bill Pmt -Check	10/23/2023	10371	Joe Lombardo Plum...		-11,630.00	-216,955.11
Bill Pmt -Check	10/23/2023	10384	NYS Deferred Comp...		-6,521.01	-223,476.12
Bill Pmt -Check	10/23/2023	10382	New York Power Aut...		-5,342.48	-228,818.60
Bill Pmt -Check	10/23/2023	10386	OverDrive		-5,084.13	-233,902.73
Bill Pmt -Check	10/23/2023	10351	Baker & Taylor		-5,041.32	-238,944.05
Bill Pmt -Check	10/23/2023	10343	Amazon		-4,530.84	-243,474.89
Bill Pmt -Check	10/23/2023	10368	J.Vasquez Landsca...		-3,600.00	-247,074.89
Bill Pmt -Check	10/23/2023	10356	Bond Schoeneck & ...		-3,355.00	-250,429.89
Bill Pmt -Check	10/23/2023	10349	Atlantic Tomorrow's ...		-2,887.50	-253,317.39
Bill Pmt -Check	10/23/2023	10405	William C Link		-2,250.00	-255,567.39
Bill Pmt -Check	10/23/2023	10380	NawrockiSmith		-1,800.00	-257,367.39
Bill Pmt -Check	10/23/2023	10374	Keating Electric		-1,739.00	-259,106.39
Bill Pmt -Check	10/23/2023	10381	New Castle Commu...		-1,592.00	-260,698.39
Bill Pmt -Check	10/23/2023	10363	Danziger & Markhoff...		-1,462.00	-262,160.39
Bill Pmt -Check	10/23/2023	10379	Nalco Water		-1,161.06	-263,321.45
Bill Pmt -Check	10/23/2023	10393	SavATree		-1,149.00	-264,470.45
Bill Pmt -Check	10/23/2023	10350	Atlantic Westchester		-1,123.58	-265,594.03
Bill Pmt -Check	10/23/2023	10347	ARCO Cleaning		-1,030.00	-266,624.03
Bill Pmt -Check	10/23/2023	10352	Bank of America		-973.27	-267,597.30
Bill Pmt -Check	10/23/2023	10370	Joan Schulman		-900.00	-268,497.30
Bill Pmt -Check	10/23/2023	10364	Dry Building Solutions		-850.00	-269,347.30
Bill Pmt -Check	10/23/2023	10355	Blackstone Publishing		-818.02	-270,165.32
Bill Pmt -Check	10/23/2023	10353	Barbara Bernstein		-720.00	-270,885.32
Bill Pmt -Check	10/23/2023	10376	Larry D'Amico		-706.23	-271,591.55

Chappaqua Central School District Public Library (new)

Reconciliation Detail

1001 - Valley - Checking_6387, Period Ending 09/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	10/23/2023	10341	AA All American Loc...		-698.64	-272,290.19
Bill Pmt -Check	10/23/2023	10377	Mary Rohde		-696.16	-272,986.35
Bill Pmt -Check	10/23/2023	10392	Sani-Pro Disposal		-690.96	-273,677.31
Bill Pmt -Check	10/23/2023	10387	Paylocity		-551.70	-274,229.01
Bill Pmt -Check	10/23/2023	10360	Christine Bobkoff		-540.00	-274,769.01
Bill Pmt -Check	10/23/2023	10395	The Dream Interpret...		-500.00	-275,269.01
Bill Pmt -Check	10/23/2023	10342	AFLAC		-484.20	-275,753.21
Bill Pmt -Check	10/23/2023	10404	WB Mason		-399.60	-276,152.81
Bill Pmt -Check	10/23/2023	10398	ULINE		-363.55	-276,516.36
Bill Pmt -Check	10/23/2023	10354	Berger Hardware		-349.92	-276,866.28
Bill Pmt -Check	10/23/2023	10401	Verizon 0001-37		-345.08	-277,211.36
Bill Pmt -Check	10/23/2023	10348	Atlantic A Program		-318.43	-277,529.79
Bill Pmt -Check	10/23/2023	10344	American Library As...		-314.00	-277,843.79
Bill Pmt -Check	10/23/2023	10346	Angel Velasquez		-300.00	-278,143.79
Bill Pmt -Check	10/23/2023	10399	USA Today		-272.91	-278,416.70
Bill Pmt -Check	10/23/2023	10365	ECubed		-245.00	-278,661.70
Bill Pmt -Check	10/23/2023	10378	Midwest Tape		-211.54	-278,873.24
Bill Pmt -Check	10/23/2023	10361	Cristina Shih		-200.00	-279,073.24
Bill Pmt -Check	10/23/2023	10390	Playaway Products ...		-191.22	-279,264.46
Bill Pmt -Check	10/23/2023	10357	Boscobel House & ...		-150.00	-279,414.46
Bill Pmt -Check	10/23/2023	10397	Town of New Castle ...		-150.00	-279,564.46
Bill Pmt -Check	10/23/2023	10362	Daily News		-139.48	-279,703.94
Bill Pmt -Check	10/23/2023	10388	Pitney Bowes		-137.61	-279,841.55
Bill Pmt -Check	10/23/2023	10403	Verizon 0001-75		-129.99	-279,971.54
Bill Pmt -Check	10/23/2023	10372	JP McHale		-125.52	-280,097.06
Bill Pmt -Check	10/23/2023	10402	Verizon 0001-70		-103.47	-280,200.53
Bill Pmt -Check	10/23/2023	10406	William Costanzo		-100.00	-280,300.53
Bill Pmt -Check	10/23/2023	10359	Cassidy Weddle		-87.05	-280,387.58
Bill Pmt -Check	10/23/2023	10389	Pitney Bowes - Purc...		-70.64	-280,458.22
Bill Pmt -Check	10/23/2023	10367	Harry Mackles		-70.50	-280,528.72
Bill Pmt -Check	10/23/2023	10400	Verizon 00001		-50.96	-280,579.68
Bill Pmt -Check	10/23/2023	10366	Hammond Museum ...		-50.00	-280,629.68
Bill Pmt -Check	10/23/2023	10396	The Libray Store		-46.87	-280,676.55
Bill Pmt -Check	10/23/2023	10345	Amy Berger		-36.00	-280,712.55
Bill Pmt -Check	10/23/2023	10373	Julie Ann Polasko		-25.24	-280,737.79
Bill Pmt -Check	10/23/2023	10369	Joan Kuhn		-23.97	-280,761.76
Bill Pmt -Check	10/23/2023	10358	Bronxville Public Lib...		-7.99	-280,769.75
Bill Pmt -Check	10/23/2023	10391	Ruth Keeler Memori...		-6.99	-280,776.74
Bill Pmt -Check	10/23/2023	10383	Nithya Anand		-6.25	-280,782.99
Bill Pmt -Check	10/23/2023	10394	Sirspeedy		-6.00	-280,788.99
Bill Pmt -Check	11/02/2023	10407	Guardian		-3,098.54	-283,887.53
Bill Pmt -Check	11/02/2023	10408	The Libray Store		-1,011.83	-284,899.36
Bill Pmt -Check	11/02/2023	10409	Janway Company U...		-715.00	-285,614.36
Total Checks and Payments					-285,614.36	-285,614.36
Deposits and Credits - 4 items						
General Journal	10/04/2023	10308			479.10	479.10
General Journal	10/04/2023	10189			1,600.00	2,079.10
Deposit	10/10/2023				5,060.97	7,140.07
Deposit	10/10/2023				5,985.24	13,125.31
Total Deposits and Credits					13,125.31	13,125.31
Total New Transactions					-272,489.05	-272,489.05
Ending Balance					-377,157.71	304,769.51

Chappaqua Central School District Public Library (new)

Reconciliation Detail

1003 · Valley - MMA Cap 3018, Period Ending 09/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						308,235.56
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	07/31/2023			X	1,179.43	1,179.43
Total Deposits and Credits					1,179.43	1,179.43
Total Cleared Transactions					1,179.43	1,179.43
Cleared Balance					1,179.43	309,414.99
Register Balance as of 09/30/2023					1,179.43	309,414.99
Ending Balance					1,179.43	309,414.99

Chappaqua Central School District Public Library (new)

Reconciliation Detail

1002 - Valley - M.M - 1594, Period Ending 09/30/2023

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						1,027,218.11
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	10/31/2023			X	3,930.54	3,930.54
Total Deposits and Credits					3,930.54	3,930.54
Total Cleared Transactions					3,930.54	3,930.54
Cleared Balance					3,930.54	1,031,148.65
Register Balance as of 09/30/2023					3,930.54	1,031,148.65
Ending Balance					3,930.54	1,031,148.65

Chappaqua Central School District Public Library (new)

Check Warrant

November 13, 2023

Type	Date	Name	Memo	Debit
Bill Pmt -Check	11/13/2023	ARCO Cleaning	ARCO_Inv. 69960_\$2,070_Month of October	\$ 2,070.00
Bill Pmt -Check	11/13/2023	Atlantic Westchester	Atlantic westchester_\$946.21_Separet Invoice for Authorized work on the system	\$ 946.21
Bill Pmt -Check	11/13/2023	Baker & Taylor	303381 L423567 3 000000	\$ 4,129.34
Bill Pmt -Check	11/13/2023	Berger Hardware	91270	\$ 60.27
Bill Pmt -Check	11/13/2023	Blackstone Publishing	101262	\$ 433.49
Bill Pmt -Check	11/13/2023	Bond Schoeneck & King	Legal Services _ Employee Handbook review and finalization	\$ 5,000.00
Bill Pmt -Check	11/13/2023	Catherine Paulsen	Purchased cake icing and cake mix for program	\$ 7.79
Bill Pmt -Check	11/13/2023	Demco	310608000	\$ 130.93
Bill Pmt -Check	11/13/2023	ECubed	Ecube Management fee for Phones _ November	\$ 245.00
Bill Pmt -Check	11/13/2023	Integrated Behavioral Health	Uprise health_Inv.282939_\$294_Nov, Dec, Jan	\$ 294.00
Bill Pmt -Check	11/13/2023	J.Vasquez Landscaping Inc		\$ 5,775.00
Bill Pmt -Check	11/13/2023	Jamie Gordon	Childrens Program_Dungeons & Dragons for kids _ \$40/session_\$240.00	\$ 240.00
Bill Pmt -Check	11/13/2023	John C Hart Memorial Library	Hooper, K	\$ 7.99
Bill Pmt -Check	11/13/2023	JP McHale	106217	\$ 125.52
Bill Pmt -Check	11/13/2023	Midwest Tape	2000001395	\$ 128.65
Bill Pmt -Check	11/13/2023	Mount Vernon Public Library	Jansma, K	\$ 12.99
Bill Pmt -Check	11/13/2023	Nalco Water	150373412	\$ 111.33
Bill Pmt -Check	11/13/2023	NawrockiSmith	Nawrocki_Services for October 2023	\$ 1,800.00
Bill Pmt -Check	11/13/2023	NYS Deferred Compensation Plan	Plan No. 0045420	\$ 2,423.67
Bill Pmt -Check	11/13/2023	NYS Employees Health Insurance	NYS Benefits Div. STMT600 for Deceber coverage_\$46,215.43	\$46,215.43
Bill Pmt -Check	11/13/2023	OverDrive	13225-1006	\$ 4,563.83
Bill Pmt -Check	11/13/2023	Pitney Bowes	0015884336	\$ 35.00
Bill Pmt -Check	11/13/2023	Pitney Bowes - Purchase Power	8000-9090-1087-8747	\$ 36.17
Bill Pmt -Check	11/13/2023	Playaway Products LLC		\$ 207.47
Bill Pmt -Check	11/13/2023	StudioAbe, LLC	StudioAbe_Photo shoot of Library for Website	\$ 1,125.00
Bill Pmt -Check	11/13/2023	Teresa Bueti		\$ 67.98
Bill Pmt -Check	11/13/2023	Verizon 00001	882468792-00001	\$ 102.53
Bill Pmt -Check	11/13/2023	Verizon 0001-37	451-909-317-0001-37	\$ 7.69
Bill Pmt -Check	11/13/2023	Verizon 0001-70	251-785-048-0001-70	\$ 111.53
Bill Pmt -Check	11/13/2023	Verizon 0001-75	655-510-559-0001-75	\$ 131.94
Bill Pmt -Check	11/13/2023	WB Mason	C1312511	\$ 3,480.68
Bill Pmt -Check	11/13/2023	William C Link		\$ 6,975.00
Bill Pmt -Check	11/13/2023	Wings & Tails Wildlife Inc	Wings & Tails_10/31/2023_Came out to treatbuilding for a woodpecker	\$ 225.00
			Total	\$ 87,227.43

RESOLUTION

Authorized signatories for the following library bank accounts Whereas the Chappaqua CSD Public Library Board of Trustees have a fiduciary responsibility for all library funds; Whereas the Library has chosen Valley Bank to provide banking services; Be it resolved the Chappaqua CSD Public Library Board of Trustees has approved the following:

The Valley Bank checking and money market accounts

- Add authorized signatories effective November 13, 2023
 - Carolyn Reznick
 - George Benack
 - John Harrison

Resolution approved and adopted on this day, November 13th, 2023.



Proposal

2 Westchester Plaza
Elmsford, New York 10523

Phone: 914-777-5700
Fax: 914-777-1857

Proposal #	Customer #	Proposal Date
4842	1888	10/26/2023

Customer:
Chappaqua Public Library
195 South Greeley Avenue
Chappaqua, NY 10514

Site Location:
Chappaqua Public Library
195 South Greeley Avenue
Chappaqua, NY 10514

Contact Information:

Customer Contact:
Cell Phone:
System Type: B/F

Stratagem Contact: Czaplicki, Dean
Phone: (203) 668-5414
Email: dean@nycctv.us

Stratagem Security is pleased to present you with the following proposal for your location. Based on your input and our evaluation of your needs, we have prepared a scope of work which details the equipment recommended for your facility.

The solution proposed represents Stratagem Security's most versatile, flexible and reliable system solution. The proposed system comes recommended to you only after extensive analysis of your business and security needs and requirements. As such, we believe the proposed solution offers the most cost-effective method of satisfying your initial requirements while supplying a strong base which can be expanded to accommodate future needs.

We will remain at your service to provide any clarification, definition, or further description of any portions of this proposal as you may require. We are confident you will be pleased with the pricing options available to you.

This proposal pricing is based on OGS Group 77201- Intelligent Facility & Security Systems and Solutions Award PT68864. All labor rates are prevailing wage and are based on fixed rate/lump sum agreement.

The below is a line from OGS on How to use the contract:

<https://ogs.ny.gov/system/files/documents/2019/04/23150attachment16.pdf>

Authorized Users MUST obtain a separate Prevailing Rate Case Number (PRC#) for each purchase from this contract where prevailing wage rates apply. The PRC # provided in this Bid is for information and evaluation purposes of the Centralized Contract only. When an Authorized User submits the request for the applicable prevailing wages, the Department of Labor will send the Authorized User an email with a link to the PRC information for the particular service agreement requested. For access to the Department of Labor (DOL) PRC # request page, use the following link (please copy and paste into internet browser address bar as direct link does not work):

<https://applications.labor.ny.gov/wpp/showPublicNewProject.do?method=showIt>

CONTACT US		
Billing Questions	Service	Email
(914) 777-5700	(914) 777-5700	service@nycctv.us

To visit us online, please visit: <https://stratagemsecurity.net>



2 Westchester Plaza
Elmsford, New York 10523

Proposal

Phone: 914-777-5700
Fax: 914-777-1857

Brief Description:

Addition of Wireless Receiver Including Cabling to Keypads - Re Test System

Scope of Work

Item/Part Code	Description	Quantity	Rate	Amount
PW-R3 PW	Electrician/Electrical Installer	16.00	\$221.69	\$3,547.04
Electrician Sec	Onsite Region 3 Entire County: Westchester - CCTV/ACCESS/BURG			
10GXS32004A 1000	Cable - MSRP \$791.20	1.00	\$751.64	\$751.64
5881ENHC	WIRELESS RECEIVER - TRANSMITTER - MSRP - \$246.67	1.00	\$222.00	\$222.00

Total Charges : \$4,520.68

Sales Tax : \$0.00

Grand Total : \$4,520.68

Deposit Required to schedule work \$0.00

EXCLUDED:

- Any Material or labor not specifically listed as part of this proposal .
- Drawings.
- After normal hours, weekends, or holidays.
- Patching and painting.
- Pricing established using fixed rate contract basis.
- If using existing wiring, Wire is assumed to be usable. If wire needs to be replaced an additional proposal will be forwarded for wire replacement.
- All work to be performed on straight time - overtime will be provided at additional cost
- Stratagem Security, Inc. is not responsible for problems caused by existing wire and does not warranty existing wires, equipment or 3rd party wire installation.
- Permit fees, Engineered Plans & Design not included unless listed.
- No core drilling or penetrations are included unless noted in the scope of work described above. Available chases, conduits and wire runs will be used. Additional core drilling will be provided at additional cost.
- No conduit or molding included unless noted in the scope of work described above.
- Customer is responsible for providing 110V electrical power required at required locations to be installed throughout property.

CONTACT US

Billing Questions

(914) 777-5700

Service

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Email

service@nycctv.us

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Proposal

2 Westchester Plaza
Elmsford, New York 10523

Phone: 914-777-5700
Fax: 914-777-1857

- Customer is responsible for all charges due to access related delays.
- Any additional materials or labor requested by customer that is not specified in this proposal will result in a Change Order that must be reviewed by Stratagem Security, Inc. account executive and signed for by customer prior to start date of installation.
- If remote access configuration is required, customer must provide complete IP configuration information to Stratagem Security, Inc. prior to start of installation. If complete IP information is not received by completion of installation, return visits will be provided at additional cost.
- If remote access is required, customer must provide a network connection within 25 feet of equipment. Any network wiring will be subject to additional charges based on time & materials.
- Stratagem Security, Inc. is not responsible for remote access issues caused by network or firewall issues. Any network connectivity support beyond setting up the system for remote access will be subject to additional charges
- Customer must provide power and data connections for security equipment as required.
- Customer contact must be present at end of installation to approve job completion. Any error in service or a new installation of the system must be called to the attention of Stratagem Security, Inc. in writing within five (5) days after completion of the installation or the installation shall be deemed totally satisfactory to and accepted by the customer.
- will be subject to additional charges
- Customer must provide power and data connections for security equipment as required.
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X

Agreed To By

Print Name

Date

Recurring Services - Not Included In Above Pricing

Description	Monthly Amount	Amount
-------------	----------------	--------

CONTACT US

Billing Questions

(914) 777-5700

Service

(914) 777-5700

Email

service@nycctv.us

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Proposal

2 Westchester Plaza
Elmsford, New York 10523

Phone: 914-777-5700
Fax: 914-777-1857

Proposal #	Customer #	Proposal Date
4844	1888	10/26/2023

Customer:
Chappaqua Public Library
195 South Greeley Avenue
Chappaqua, NY 10514

Site Location:
Chappaqua Public Library
195 South Greeley Avenue
Chappaqua, NY 10514

Contact Information:

Customer Contact:
Cell Phone:
System Type: B/F

Stratagem Contact: Czaplicki, Dean
Phone: (203) 668-5414
Email: dean@nycctv.us

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2 Westchester Plaza
Elmsford, New York 10523

Proposal

Phone: 914-777-5700
Fax: 914-777-1857

Brief Description:

Service Agreements:

1. Burg/Fire - Inspect and Test Yearly with Reporting
2. Video System - Clean, Focus and Adjust all Cameras, along with Check all Server Setting
3. Access Control - Change all Batteries, along with Physical Inspections

Scope of Work

Item/Part Code	Description	Quantity	Rate	Amount
2- MISCELLANE OUS	Yearly Burg/Fire	1.00	\$3,500.00	\$3,500.00
2- MISCELLANE OUS	Yearly Video System	1.00	\$3,300.00	\$3,300.00
2- MISCELLANE OUS	Yearly Access Control	1.00	\$1,800.00	\$1,800.00

Total Charges : \$8,600.00

Sales Tax : \$0.00

Grand Total : \$8,600.00

Deposit Required to schedule work \$0.00

EXCLUDED:

- Any Material or labor not specifically listed as part of this proposal .
- Drawings.
- After normal hours, weekends, or holidays.
- Patching and painting.
- Pricing established using fixed rate contract basis.
- If using existing wiring, Wire is assumed to be usable. If wire needs to be replaced an additional proposal will be forwarded for wire replacement.
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Proposal

2 Westchester Plaza
Elmsford, New York 10523

Phone: 914-777-5700
Fax: 914-777-1857

- No core drilling or penetrations are included unless noted in the scope of work described above. Available chases, conduits and wire runs will be used. Additional core drilling will be provided at additional cost.
- No conduit or molding included unless noted in the scope of work described above.
- Customer is responsible for providing 110V electrical power required at required locations to be installed throughout property.
- Customer is responsible for all charges due to access related delays.
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X

Agreed To By

Print Name

Date

Recurring Services - Not Included In Above Pricing

Description	Monthly Amount	Amount
-------------	----------------	--------

CONTACT US

Billing Questions

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Email

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Proposal

2 Westchester Plaza
Elmsford, New York 10523

Phone: 914-777-5700
Fax: 914-777-1857

Proposal #	Customer #	Proposal Date
4843	1888	10/26/2023

Customer:
Chappaqua Public Library
195 South Greeley Avenue
Chappaqua, NY 10514

Site Location:
Chappaqua Public Library
195 South Greeley Avenue
Chappaqua, NY 10514

Contact Information:

Customer Contact:
Cell Phone:
System Type: Network Video

Stratagem Contact: Czaplicki, Dean
Phone: (203) 668-5414
Email: dean@nycctv.us

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Billing Questions	Service	Email
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2 Westchester Plaza
Elmsford, New York 10523

Proposal

Phone: 914-777-5700
Fax: 914-777-1857

Brief Description:

Additional Access Control at the Following Doors:

1. Library Side into Custodial Area (panic device)
2. Camera Replacement at Custodial Area Entrance - new Cat6 Cable run back to Server

Scope of Work

Item/Part Code	Description	Quantity	Rate	Amount
Access Control Door Additions				
Access Control Door Additions				
PW-R3 PW	Electrician/Electrical Installer	8.00	\$221.69	\$1,773.52
Electrician Sec	Onsite Region 3 Entire County: Westchester - CCTV/ACCESS/BURG			
AB650N00IM38	XS4 Full Escutcheon Lockset - MSRP - \$1250.50	1.00	\$1,188.00	\$1,188.00
WK				
PW-RA Offsite	Offsite Integration and Maintenance Technician - All Regions	1.00	\$150.00	\$150.00
Maint Tech				
RFNODE3	Wireless BLUEnet node for use with wireless gateway - \$115.60	1.00	\$109.82	\$109.82
SPACE-OPT-0033	BLUEnet License - MSRP - \$103.45	1.00	\$98.28	\$98.28
KPB08IMW	XS4 PANIC BAR ADAPTER KITS	1.00	\$764.32	\$764.32
PBF110033IM	Salto Crash Bar - MSRP - \$990.65	1.00	\$941.12	\$941.12
				\$5,025.06

Camera Replacement with Cable

Camera Replacement with Cable

IFS08D2OCWI	Illustra Flex 8MP mini-dome, 3.4-9mm, outdoor, vandal, clear, white, TDN	1.00	\$855.00	\$855.00
T	w/IR, TWDR - MSRP - \$900			
PW-R3 PW	Electrician/Electrical Installer	10.00	\$221.69	\$2,216.90
Electrician Sec	Onsite Region 3 Entire County: Westchester - CCTV/ACCESS/BURG			
PW-RA Offsite	Offsite Integration and Maintenance Technician - All Regions	1.00	\$150.00	\$150.00
Maint Tech				
EVENIP-01	ENTERPRISE IP camera license, per camera - MSRP \$250.00	1.00	\$237.50	\$237.50
				\$3,459.40

Total Charges : \$8,484.46
Sales Tax : \$0.00

CONTACT US

Billing Questions
(914) 777-5700

Service
(914) 777-5700

Email
service@nycctv.us

To visit us online, please visit: <https://stratagemsecurity.net>



2 Westchester Plaza
Elmsford, New York 10523

Proposal

Phone: 914-777-5700

Fax: 914-777-1857

Grand Total : \$8,484.46

Deposit Required to schedule work \$0.00

EXCLUDED:

- Any Material or labor not specifically listed as part of this proposal .
- Drawings.
- After normal hours, weekends, or holidays.
- Patching and painting.
- Pricing established using fixed rate contract basis.
- If using existing wiring, Wire is assumed to be usable. If wire needs to be replaced an additional proposal will be forwarded for wire replacement.
- All work to be performed on straight time - overtime will be provided at additional cost
- Stratagem Security, Inc. is not responsible for problems caused by existing wire and does not warranty existing wires, equipment or 3rd party wire installation.
- Permit fees, Engineered Plans & Design not included unless listed.
- No core drilling or penetrations are included unless noted in the scope of work described above. Available chases, conduits and wire runs will be used. Additional core drilling will be provided at additional cost.
- No conduit or molding included unless noted in the scope of work described above.
- Customer is responsible for providing 110V electrical power required at required locations to be installed throughout property.
- Customer is responsible for all charges due to access related delays.
- Any additional materials or labor requested by customer that is not specified in this proposal will result in a Change Order that must be reviewed by Stratagem Security, Inc. account executive and signed for by customer prior to start date of installation.
- If remote access configuration is required, customer must provide complete IP configuration information to Stratagem Security, Inc. prior to start of installation. If complete IP information is not received by completion of installation, return visits will be provided at additional cost.
- If remote access is required, customer must provide a network connection within 25 feet of equipment. Any network wiring will be subject to additional charges based on time & materials.
- Stratagem Security, Inc. is not responsible for remote access issues caused by network or firewall issues. Any network connectivity support beyond setting up the system for remote access will be subject to additional charges
- Customer must provide power and data connections for security equipment as required.
- Customer contact must be present at end of installation to approve job completion. Any error in service or a new installation of the system must be called to the attention of Stratagem Security, Inc. in writing within five (5) days after completion of the installation or the installation shall be deemed totally satisfactory to and accepted by the customer.
- will be subject to additional charges
- Customer must provide power and data connections for security equipment as required.
- Customer contact must be present at end of installation to approve job completion. Any error in service or a new

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installation of the system must be called to the attention of Stratagem Security, Inc. in writing within five (5) days after completion of the installation or the installation shall be deemed totally satisfactory to and accepted by the customer.

X

_____ Agreed To By _____ Print Name _____ Date



Recurring Services - Not Included In Above Pricing

Description	Monthly Amount	Amount
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	(914) 777-5700	

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CHAPPAQUA LIBRARY
2024 HOLIDAY SCHEDULE - Proposed

HOLIDAY	DAY	DATE	HOURS
New Year's Day	Monday (wk2)	January 1	7
Martin Luther King Day	Monday (wk2)	January 15	7
Presidents' Day	Monday (wk1)	February 19	7
<i>Easter</i>	<i>Sunday (wk2)</i>	<i>March 31</i>	<i>4 hrs floating</i>
<i>Memorial Day Sunday</i>	<i>Sunday (wk2)</i>	<i>May 26</i>	<i>4 hrs floating</i>
Memorial Day	Monday (wk1)	May 27	7
Juneteenth	Wednesday (wk2)	June 19	7
Independence Day	Thursday (wk2)	July 4	7
Labor Day Saturday	Saturday (wk2)	August 31	7
Labor Day	Monday (wk1)	September 2	7
Columbus Day/IPD	Monday (wk1)	October 14	7
Veterans Day	Monday (wk1)	November 11	7
<i>Thanksgiving Eve</i>	<i>Wednesday (5-8)(wk1)</i>	<i>November 27</i>	<i>3 hrs floating</i>
Thanksgiving	Thursday (wk1)	November 28	7
<i>Thanksgiving Friday</i>	<i>Friday (9-1)(wk1)</i>	<i>November 29</i>	<i>4 hrs floating</i>
Christmas Eve Day	Tuesday (wk 1)	December 24	7
Christmas	Wednesday (wk 1)	December 25	7
<i>New Year's Eve</i>	<i>Tuesday(wk2)</i>	<i>December 31</i>	<i>3 hrs floating</i>

Total 2024 Holiday Hours = 109 (Based on 35 hrs/wk)

Last Sunday Open is June 23rd

Reopen Sunday September 8th

I met with Thao Nguyen on Mon Oct 30 to consult on the opening letter introducing the Library's new website. Thao kindly agreed to present highlights of the new website at the Nov 2 BoT meeting.

The new CPL homepage debuted on Nov 1. Thank you to all involved in bringing this new portal for the community to fruition... especially Thao Nguyen for spearheading its development and implementation.

We welcomed Carolyn Reznick as interim Director on Nov 1, 2023. The trustees provided coffee and an assortment of pastries, fruit and bagels to celebrate Carolyn's arrival and to thank the staff for their devotion and diligence in keeping the library running seamlessly in the absence of a director for the past month. A notice was sent to the staff, posted on the homepage, and Martin Wilbur at the Examiner was sent a copy of the press release.

George Benack